

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
Finance/Business Meeting
January 13, 2009

The regular meeting of the Cheboygan County Board of Commissioner was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30a.m.

Roll called and a quorum present.

PRESENT: Commissioner Socha, Makima, Redmond, Mushlock, Page, Wallace and Bolinger

ABSENT: None

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

Motion by Commissioner Makima, seconded by Commissioner Bolinger, to approve the agenda. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Mushlock, seconded by Commissioner Redmond, to approve the consent agenda consisting of the following items:

- A. Approve Monthly Finance Claims = \$85,172; Prepaids = \$704,302.93
- B. Budget Adjustments – Raise revenue and Expenditures in the amount of \$236.72 in line items 101-400-699.00 Fund Equity and 101-428-863.10 Travel/Lodging/Meals, Etc.; \$16,110 in line item 509-400-571.00 State Grant – DNR and 509-400-699.00 Fund Equity, and \$32,220 in line 509-752-810.00 Contractual Services; \$4,745 in line item 101-400-699.00 and 101-2290700.00 Expenditure Control; \$500 in line item 101-400-699.00 Fund Equity and 101-301-970.01 Equipment-New; \$27,734 in line item 101-400-699.00 and 101-301-744.09 Drug Forfeiture activities; \$77,888.82 in line item 283-400-569.04 St Grant – Cheboygan Co Housing, \$12,006.97 in line item 283-823-703.53 Administration Reimb – Pr Yr, \$2,500 in line item 283-823-706.07 Inspection Fees – Pr Yr, \$1,000 in line item 283-823-727.42 Housing Office Supplies – Pr Yr, \$59,880.85 in line item 283-823-810.24 contract – Pr Yr, \$687.00 in line item 283-823-863.11 Travel/Lodging/Meals – Pr Yr, \$500 in line item 283-823-863.21 Inspector Mileage – Pr Yr, \$342 in line item 283-823-901.08 Register/Discharge Mortgage – Pr Yr, \$572 in line item 283-823-810.33 Consultants/Programmers – Pr Yr, \$200 in line item 283-823-900.01 Advertising – Pr Yr, \$200 in line item 283-823-901.21 Register/Discharge Construction Lien – Pr Yr, and \$12,006.97 in line item 101-400-533.00 Housing Admin. and 101-700-955.01 Carried Forward Fund Equity; \$166,681 in line item 588-400-504.02 Federal Equip Rev, \$41,670 in line item 588-400-550.20 State of MI equip Rev and \$208,351 in line item 588-599-976.00 Equip Buses and Vehicles; Inter-budget Transfer in the amount of \$3,451.30 to the following funds: \$3,195.06 from 101-700-955.01 Carried Forward Fund Equity to 101-212-703.50 County Administrator and \$256.24 from 101-700.955.01 Carried Forward Fund Equity to 101-212-712.00 Fringe; \$12,000 to the following funds: \$11,100 from 101-700-955.01 Carried Forward Fund Equity to 101-131-825.00 Legal-Court Appointed Attorneys and \$900 from 101-700-955,01 Carried Forward Fund Equity to 101-131-809.00 State Appellate Fees; and \$26,400 from 276-159-810.01 Consultant/Ind Provider to 276-156-810.01 Consultant/Ind Provider; \$3,849 from 101-600-835.02 District Health #4 to 101-700-955,01 Carried Forward Fund Equity; \$4,000 from 101-229-724.00 to 101-700-955.01 Carried Forward Fund Equity.
- C. Correspondence:
 - 1. Correspondence Regarding Change in D.A.R.E. Director Position
 - 2. Senator Levin's Response Regarding the Federal Surplus Personal Property Donation Program
 - 3. Correspondence from Judge Butts Regarding Appointments to Soldier's Relief Commission
 - 4. Antrim County Resolution in Support of Legislation for Low Capacity Wells
 - 5. Emmet County Resolution in Support of the Michigan Natural Resources Trust Fund

FINANCE/BUSINESS MEETING – JANUARY 13, 2009

6. Ottawa County Resolution Regarding Michigan Association of Community Mental Health Board's Priorities & Strategic Planning and Ottawa County Resolution of Support for the Michigan Infrastructure & Transportation Association's Plan to Increase Funding for Roads, Bridges & Transportation
- D. Minutes:
1. Commissioners Finance/Business Meeting of December 9, 2008 and Organizational Meeting of January 5, 2009
 2. North Country Community Mental Health Board – November 20, 2008
 3. Health Board – November 18, 2008
 4. C.C.E. 9-1-1 Monthly Financial Report for November 2008; Director's Report of December 17, 2008; and Board of Directors Meeting of October 15, 2008
 5. NMSAS Board of Directors Meeting of September 15, 2008
 6. Cheboygan County Fair Board – December 1, 2008
 7. Board Appointments & Procedures Committee – January 7, 2009
 8. Jail Utilization Committee Meeting – October 15, 2008
 9. Cheboygan County Housing Commission – November 20, 2008
 10. Cheboygan County Road Commission – December 4, 2008 and December 18, 2008 (2 sets)
 11. Cheboygan City Council – November 18, 2008
 12. Planning Commission Meeting – November 19, 2008
 13. ZBA Meeting October 22, 2008 & December 10, 2008

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

BRIEF CITIZENS COMMENTS

Tony Matelski presented Sheriff Dale Clarmont with a check in the amount of \$5,000 for the Sheriff Department Canine Unit. Chairperson Socha thanked the Matelskis for their generous donation and their continued support of the Canine Unit.

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT - Finance Director, Kari Kortz presented the revenue and expenditure report for the General Fund for the month ended November 30, 2008. She reported that as of November 30, 2008 total revenue was \$10,502,622.12 versus \$9,834,253.36 million last year at that time. Ms. Kortz reported expenditures were \$9,024,417.26, or 81.55% of budget, compared to \$8,773,593.94 last year as of the end of November. She said that there would not be a report next month, as the December report would be included with the 2008 audit.

COMMITTEE REPORTS

Commissioner Redmond stated that the Board Appointments and Procedures Committee met on January 7, 2009 for reappointments to various Boards and Committees.

Motion by Commissioner Redmond, seconded by Commissioner Page to accept the recommendations from the Board Appointments & Procedures Committee for the reappointments as follows: Scott McNeil, James Conboy, and Steve Schnell to the Northern Lakes Economic Alliance Board for three-year terms commencing January 1, 2009 through December 31, 2011; Robert Heilman to the Cheboygan County Department of Public Works for a three-year term commencing January 1, 2009 through December 31, 2011; Charles Freese to the Cheboygan County Zoning Board of Appeals for a three-year term commencing January 1, 2009 through December 31, 2011; Jim Mick to the Cheboygan County Waterways Commission for a three-year term commencing January 1, 2009 through December 31, 2011; Ted Travis and Arlene Hanson for a three-year term on the Airport Authority commencing January 1, 2009 through December 31, 2011; Keith Ginop to a three-year term on the Cheboygan County Ambulance Board commencing January 1, 2009 through December 31, 2011; and Larry Sherman as Deputy County Medical Examiner effective January 1, 2009 to serve at the pleasure of the County Medical Examiner. Motion carried with 7 yes, 0 no and 0 absent.

FINANCE/BUSINESS MEETING – JANUARY 13, 2009

Commissioner Redmond reported that there are still vacancies on the Airport Authority, Waterways Commission, Cheboygan County Housing Commission, and the Construction Board of Appeals. There will be readvertisement for applicants including specific criteria. He stated that the evaluation of the Administrator is forthcoming pursuant to his contract, but that it had not been discussed by the Board Appointments & Procedures Committee. He questioned the Board of Commissioners on the evaluation document that was used in the past and there were no objections. Commissioner Page stated that they would not function without citizens volunteering. Commissioner Redmond stated that there was an opening on the Gun Board Committee, but that the new Prosecuting Attorney Daryl Vizina plans to take that seat. Commissioner Socha addressed that most of these are reappointments and the need to show appreciation. Lengthy discussion held regarding a method on how to show appreciation to the current members that sit on the numerous boards.

Commissioner Makima stated that he attended a Board Appointments & Procedures Meeting, a City Council Meeting, and a Cheboygan County Road Commission Meeting.

Commissioner Wallace reminded everyone that there is a CCE 911 Meeting to be held at the Headlands on May 27, 2009. He reported that NEMSCA has come up with some monies for drug enforcement.

Commissioner Mushlock stated that she attended a Fair Board Meeting, an Inverness Township Meeting, and a Mullett Township Meeting. She reported that there was a change in the officers at the Fair Board Meeting with Buddy Ormsbee as the new President and Chuck Robiadek as Vice President.

Commissioner Page stated that he attended a NEMSCA Meeting and that the Northern MI Broadband Cooperative has hired a General Manager. He also stated that he attended the Aloha and Koehler Township Meetings. The townships have gotten the ORV Ordinance information and will be looking it over and responding soon. At the Koehler Township Meeting, the Indian River Marina reported that they are going forward with their plans. He reported that Dan O'Henley attended both of the meetings to answer any questions on the recycling program.

Commissioner Socha stated that she attended the Planning Commission Meeting and that at the past three or four meetings there have been training, which are video segments done by MSUE and they have been very informative. She also attended a SANE Meeting, whereby, Maria Barton was the Sane Prosecutor and she reported that a posting for this position will take place. Lengthy discussion held regarding counties and funding of the SANE Prosecutor.

OLD BUSINESS

Commissioner Socha presented the Senior Millage Appropriation Agreements with Cheboygan County Council on Aging, and the Village of Mackinaw City and Wawatam Area Senior Citizens, Inc. Civil Counsel drafted these agreements as requested at the December 9, 2008 Finance/Business Meeting.

Motion by Commissioner Makima, seconded by Commissioner Bolinger to approve the Senior Millage Appropriation Agreement for \$572,400 with Cheboygan County Civil Council on Aging and authorize the Chair to Sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Makima, seconded by Commissioner Mushlock to approve the Senior Millage Appropriation Agreement for \$30,000 with the Village of Mackinaw City and Wawatam Area Senior Citizens, Inc. and authorize the Chair to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Socha presented the ambulance millage appropriation agreements with the Village of Mackinaw City (which operates the Mackinaw Ambulance), Cheboygan Life Support Systems,

FINANCE/BUSINESS MEETING – JANUARY 13, 2009

Inc., and the Onaway Area Ambulance. Civil Counsel drafted the agreements as requested at the December 9, 2008 Finance/Business Meeting. Actual financial determined by tax revenue collected. Estimated collections are: Cheboygan Life Support Systems, Inc. \$287,803; Onaway Area Ambulance Service \$14,224; and Village of Mackinaw City \$27,025.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock to approve the Ambulance Millage Appropriation Agreement with Cheboygan Life Support Systems, Inc. and authorize the Chair to sign. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger to approve the Ambulance Millage Appropriation Agreement with Onaway Area Ambulance Service and authorize the Chair to sign. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger to approve the Ambulance Millage Appropriation Agreement with Village of Mackinaw City and authorize the Chair to sign. A roll call was taken. Motion carried with 7 yes, 0 no and 0 absent.

NEW BUSINESS

Commissioner Socha presented the Annual Remonumentation Contracts with Granger and Associates and Fullford Surveying & Mapping. She stated that the contracts are basically the same, have been approved since 2005, and were reviewed and approved by Civil Counsel.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger, to approve the contract with Granger and Associates for Remonumentation beginning January 1, 2009 and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock to approve contract with Fullford Surveying & Mapping for Remonumentation beginning January 1, 2009 and authorize the Chair to sign. Motion carried with 7 yes, 0 no and 0 absent.

County Treasurer Linda Cronan presented the annual resolution to borrow against anticipated Delinquent Real Property Taxes and the resolution of Agency. These resolutions appoint the County Treasurer as the agent for this fund and authorize the treasurer to borrow necessary funds to pay any or all delinquent real property taxes that are due and payable to the County, School Districts, Intermediate School District, City, Townships, Special Assessment Districts or any other political unit for which delinquent tax payments are due.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock, to adopt Resolution 09-004 of Agency Pursuant to Section 87c of Act 206. (Copy of the entire Resolution is on file in County Clerk's Office). A roll call vote was taken. Motion carried 7 yes and 0 no and 0 absent.

Motion by Commissioner Bolinger, seconded by Commissioner Mushlock, to adopt Resolution 09-005 to borrow against anticipated Delinquent 2008 Real Property Taxes. (Copy of entire Resolution on file in County Clerk's Office). A roll call vote was taken. Motion carried 7 yes and 0 no and 0 absent.

Administrator Overton presented a request from the Cheboygan County Trail Blazers Grooming Club, a 501c3 nonprofit organization, for the use of the County Fairgrounds to host a vintage snowmobile race on February 13 and 14, 2009. The Trail Blazers have proposed a 75/25 split of proceeds, with the 25% going to offset any costs incurred by the County. A generic lease agreement was prepared by Civil Counsel. Mr. Overton stated that he requested a generic fill in the blank agreement so that it might be used for other events. Bruce Brandt from the Cheboygan Trail Blazers reviewed that he would like to have a vintage snowmobiling race for snowmobiles built 1975 or earlier. He stated that they are looking to bring people to the area to help the economic development stimulus of the County and offset the cost of maintenance for the

FINANCE/BUSINESS MEETING – JANUARY 13, 2009

groomer. Discussion held regarding public liability insurance coverage and the County be named as an additional insured.

Motion by Commissioner Page, seconded by Commissioner Mushlock to approve the lease agreement as presented for the use of the Cheboygan County Fairgrounds on February 13 and 14, 2009 by the Cheboygan County Trail Blazing Grooming Club and authorize the Chair to sign. A roll call vote was taken. Motion carried.

CITIZENS COMMENTS - Prosecutor Daryl Vizina stated that there have been some staffing changes due to the change over in the Prosecutor's Office as of January 1, 2009 and he introduced Robert Mendham as the new Assistant Prosecuting Attorney. The Board of Commissioners welcomed him.

Kim Pappas from the Chamber of Commerce thanked the County Board of Commissioners. She stated that she is excited about the Economic Development enthusiasm in the community and that there are a couple of upcoming events that are happening. A nationally recognized marketing group is coming to town next Tuesday, January 20, 2009, the seminar, which is open to the public will be held at Cheboygan Memorial Hospital. In February, a business resource center seminar will be held at the Cheboygan Public Library. All of this information is on the Chamber of Commerce web site. She stated that they are here to help any businesses or people who are considering starting a new business or boost their business with free resources and business counseling.

BOARD MEMBER COMMENTS

Commissioner Wallace reported that the CCE 911 has purchased the tower on Hackleburg/Carter Road.

Commissioner Redmond stated that the ORV Ordinance was approved by the Benton Township Board, whereby, they voted to have all roads open and operational.

Waverly Township resident Tony Matelski and Mullett Township Supervisor Bill Morgan reported their Township Boards voted to keep the roads open regarding the ORV Ordinance. Benton Township Supervisor Bruce Brandt stated that he would also like to keep the ORV Ordinance as status quo.

Motion by Commissioner Wallace, seconded by Commissioner Makima, to adjourn to the call of the Chair. Meeting adjourned at 11:08 a.m.

Karen L. Brewster
Chief Deputy Clerk Register

Linda Socha
Chairperson