

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
October 28, 2008**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Makima, Redmond, Mushlock (arrived at 11:05 a.m.), Page, Wallace and Bolinger

ABSENT: None

Civil Counsel was not in attendance.

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

Administrator Overton requested the addition of the purchase of five recycling bins to the agenda as New Business,

Motion by Commissioner Bolinger, seconded by Commissioner Wallace, to approve the agenda as amended. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – None

NEW BUSINESS

Recycling Coordinator Dan O'Henley presented a proposal to purchase five recycling containers. He said three of them would be placed at the new Aloha Township site, one placed at the Burt Township satellite site and one placed at the Waverly Township satellite site. This would give the county a total of thirteen containers. Universal Handling Equipment Company was the sole bidder.

Motion by Commissioner Page, seconded by Commissioner Redmond, to authorize the Recycling Department to purchase five new 30year roll-off recycling containers for the sum of \$38,029 from Universal Handling Equipment Company. Motion carried with 6 yes, 0 no and 0 absent.

SCHEDULED VISITORS/DEPARTMENT HEAD REPORTS

Chairperson Socha presented a certificate of appreciation to Gil Archambo for serving on the Cheboygan County Housing Commission for many years.

Darlene McKinley of Community Corrections presented the annual report. Ms. McKinley pointed out total savings realized as a result of the Community Corrections Programs totaled just over \$237,000. She reported the GED program in the jail had to be discontinued during the past summer due to a lack of funds. She asked the Board to consider allocating funding towards the GED program in the future, as it is a very important program. Chairperson Socha said that would be discussed during review of the 2009 annual budget.

Daryl Vizina, candidate for Prosecutor, addressed board asking for support in the election next week. Mr. Vizina asked that the following factors be considered: experience in the court room and knowledge of criminal matters; secondly he spoke on endorsements, he is endorsed by the entire law enforcement community in the county, neighboring prosecuting attorneys, as well as many of the employees in the county building.

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BOARD MATTERS FOR DISCUSSION

Administrator Overton introduced Mike Wise, the new Veterans Services Coordinator and James Manko, the new accountant in the Finance Department.

Administrator Overton presented a draft of the 2009 County Budget. He stated at this point revenues have been estimated at about a 2% increase, while the overall increase in expenditures is at .62%. Some of the larger items included in the budget are resurfacing parking lots, a new animal control truck purchase, replacement of one of the county cars with a smaller SUV and replacement of two other cars with two small, more economical cars, an upgrade to BS&A Software, and replacement of some computers. He said two yet unresolved budget issues are SAYPA, which lost an \$80,000 state grant and currently are still \$43,000 short; and also Construction Code at this time requires more discussion. The current projection is use of the entire fund balance in 2009; the budget is still short based on current projections. Overton explained the 2009 Budget Summary.

Finance Director Kari Kortz explained line items that have zero balances are included if there was activity during the requested comparable years. She said work was done on reclassification of some line items and centralized costs in some cases. She reported items not finalized in this budget include some grants, the childcare fund, and the ambulance expense, which would be dependent on the millage proposal. Mr. Overton said many of these changes eventually improve the process and make it easier to understand. Discussion held on line items for employee wages and that those now are on the annual Wage and Salary resolution. Ms. Kortz said any line item that fluctuated by \$10,000 or more are explained further with notes.

Ms. Kortz reviewed the Sheriff Department budgets first so that the Undersheriff could leave.

Dept 351 Corrections/Communications - increases in wages and fringes were off set by food contract and equipment

Dept 331 Marine Safety – decreased due to equipment purchases that won't take place in 2009

Dept 301 Sheriff - decrease of \$82,000, but skewed because of vehicle purchases, but only 1 car budgeted for in 2009

Undersheriff Newman said this is 2nd time in seven years the departments has only purchased one vehicle. He noted the motorcycle lease saves money. He said this year the Matelski contribution for the canine unit also has saved money. Newman said jail numbers are down between about 55 and 60 inmates; the jail can house 83 inmates. Ms. Kortz said the only other item to note is a decrease in fringe due to retirements and savings in health insurance. Discussion on funding GED program in the jail, need to find amount necessary. Chairperson Socha suggested taking \$5,000 out of Contractual Services budgeted for the Board of Commissioners Planning Session and use toward GED program. Consensus was agreement to the suggestion.

Ms. Kortz explained the \$198,614 budgeted in line item 101-400-699.99 Transfer In. She said the sale proceeds from the 2007 sale will be reported to the Board by June and the Board would make the decision to have this money moved into the General Fund - \$138,389; 10% of the County Treasurer's Salary from Fund 516 - \$5,780; and SAYPA transfer for reimbursement of childcare cost increases - \$54,445.

Dept 267 Major Equipment/Building Improvements – Added \$16,000 for seal coating of all driveways; Vehicle Repairs & Maintenance, \$6,800 annualized from 2008 added \$500 from Equalization, added \$300 from Prosecutor's, added \$500 from Planning & Zoning, added \$13,000 from Sheriff's; 4X4 \$20,000, car \$16,000, car \$16,000, animal control truck \$25,000; patrol car moved to Equipment – New from 301 – budget is transferred when expenditure occurs

Dept 228 Information Systems – AS400 purchase in 2008 inflated the 2008 numbers, no such purchase in 2009; includes \$48,225 for a BS&A upgrade

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Dept 202 Finance Department – added accountant position; part-time position no longer exists

Dept 136 District Court – mainly personnel costs

Dept 265 County Maintenance Dept – mainly personnel costs; \$3,000 cabling project

Dept 270 Human Resources – transferred training expenses here

Dept 148 Probate Court - \$16,000 increase - \$12,000 wage & fringe; \$2,000 in a few line items

Dept 325 CCE 9-1-1 - \$12,000 based on approved budget from CCE Board

Dept 101 Commissioners - \$8,000 fringe changes; increased travel line item

Dept. 426 Tri-County Emergency Management – approved by Tri-County Board, mainly labor costs

Dept 731 County MSU Extension Office – increase due to 4-H educator now pay 50% of salary and fringe instead of just 50% of salary, only.

Dept 229 Prosecuting Attorney – negative change mainly due to shift in salary of PA; adjustments made to several line items

Dept 191 Elections – reduced due to non general election; Note 19

Dept 331 Marine – discussed earlier

Dept 243 GIS – negative change, last year aerial photography purchase; moved part of Tom Kellogg's salary here from Planning & Zoning

Dept 131 Circuit Court – negative change due mainly to \$45,000 not replacing court reporter and reduction in out side reporter now have video equipment

Dept 902 Appropriations - Recycling Subsidy no longer needed – SRR less ---Soldier Sailor Relief new fund – FOC needs additional dollars

Chairperson Socha stated the Juvenile Accountability Grant or Governor's Discretionary Grants were not received this year, she asked Mike or Kari to check on these grants. Kari said the Juvenile Accountability ended in February of 2008 and the Governor's Discretionary Grant not awarded.

Fund 215 FOC - regarding revenue from Title IV-D – no substantial increases in any one line item, more inflationary increases.

Fund 226 Recycling – several changes here reflected in notes 51-60 provided; added revenue for three townships, decreased revenue for opt-out residents; expenditures based on expected costs for 2009

Fund 249 Building Department Fund – based on current number of permits expected and current cost structure only budgeting \$240,000 – fund equity of \$100,000 will wipe out the fund equity and still \$28,000 short for this year. Administrator Overton said he discussed this with Community Development Director Steve Schnell, options would be 1) increase fees dramatically, or 2) reduce costs, which basically would be staffing costs; 3) eliminate building official/plan reviewer position; or 4) county can subsidize the department. Lengthy discussion was held, Administrator Overton will report back to the board on this matter.

Fund 276 SAYPA – Revenues decreased based on loss of Governor's Discretionary Grant in amount of \$80,000. Discussion held on what happened that County did not receive this grant at this time. Ms. Kortz said this program is actually costing the county \$320,000. She said by transferring \$50,000 to childcare, 50% of that is reimbursed to the county by the state. Discussion continued.

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Fund 277 Senior Citizen Millage – change in revenue, no longer allocating interest to this fund. Regarding expenses requested amount from CCCOA went down, need to go before committee. With the closure of the CCCOA pulling out of Mackinaw City, may be getting a request from the Village of Mackinaw City for senior services; appropriations to CCCOA and MSU senior project results in a lower accumulation of fund balance

Fund 281 Cheboygan County Housing Commission – accumulated program income less than 2008 budget due to 2008 expenditures; less accumulated program income available to pay contractors for projects; minimal receipts into this fund

Fund 283 Cheboygan County Housing Grant – Notes 85 & 86 – program income has to be spent first then grant money

Fund 292 Child Care Fund – significant changes to more accurately reflect who spends out of this account –set up new dept called Child Care – State. Ms. Kortz said these numbers are not final numbers.

Fund 270 Veterans Assistance Fund – slight decrease in funding due to fact some of these expenses will be covered by Soldiers Relief Fund

Fund 293 Soldiers Relief – new fund for 2009, budgeted \$10,000

Fund 294 Veterans Trust – expecting requests to be up, money spent reimbursed; Chairperson Socha requested Ms. Kortz to check on the Food & Shelter Program from FEMA for veterans.

Fund 401 Court House Preservation – 10% of District Court funds allocated to this fund, since those are down this fund is affected

Fund 509 County Marina – electrical upgrade is large part of increase of which a grant was applied for; this budget actually decreased \$18,000 due to lowering personnel costs; Ms. Kortz pointed out using \$110,000 on electrical renovation and \$66,000 to balance budget

Fund 561 – County Fair – 2008 Grand Stand Receipts over estimated; did some reclassifications, decrease in grandstand receipts, miscellaneous revenue budgeted at \$15,000; hope to have an off-fair week event to raise this money

Fund 588 – SRR - \$740,000 of this budget is capital expenditures – other changes full time wages went down, part time wages went up which also affected the fringe, fuel increased, insurance went down \$14,000, repairs and maintenance down around \$17,000

Chairperson Socha thanked Finance Director Kortz and Administrator Overton for all of the work that went into budget preparations.

CITIZENS COMMENTS - None

BOARD MEMBER COMMENTS – Commissioner Bolinger suggested changing allocation for RC&D Huron Pines from \$300 to \$500. After discussion, the consensus from the Board was to approve this.

Motion by Commissioner Makima, seconded by Commissioner Wallace, to adjourn to the call of the Chair. Meeting adjourned at 12:58 p.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson