

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
October 9, 2007**

The meeting was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Makima, Redmond, Page, Wallace, and Bolinger

ABSENT: Commissioner Mushlock excused

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to approve the agenda as presented. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to approve the Consent Agenda, as presented, consisting of the following items:

- A. Approve Monthly Finance Claims – Finance = \$152,913.69; Prepaids = \$525,359.23
- B. Budget Adjustments – Inter-budget Transfers: 1) the Courthouse Preservation Fund 401 requires a transfer related to a personal service (payroll) line item. Labor costs related to remodeling projects occurring during 2007 have exceeded the budget in this Fund. This budget adjustment lowers the capital outlay expenditure line item and increases the wages line item by \$1,000. 2) the SAYPA Fund requires a transfer related to a personal services (payroll) line item. Reduced spending in the MSU contractual service line item allowed for additional fringe to be paid for out of the Governor's Discretionary Grant. This budget adjustment lowers the contractual service expenditure line item and increases the wages line item by \$241.00.
- C. Housing Department Bid Recommendations for Projects H-07-239 – approve the Cheboygan County Housing Commission Board recommended funding amount of \$15,762.00; and H-07-255 – approve the Cheboygan County Housing Commission Board recommended funding amount of \$22,831.67
- D. Communications:
 1. Antrim County Resolution in Support of County Acceptance of Passport Applications
 2. Arenac County Resolution in Opposition to U.S. HB 811 Regarding Elections
 3. Lake County Resolution in Opposition to HB 4780-4788
 4. Tuscola County Resolutions in Opposition to HB 4852 Amending the Emergency Telephone Service Enabling Act; in Opposition to U.S. HB 811 Regarding Elections; and in Opposition to Changes to the Department of Human Services Budget
 5. Correspondence from M.A.C. dated September 25, 2007 in Receipt of Cheboygan County Resolution 07-020 in Opposition to HB 4780-4788
 6. Department of Labor & Economic Growth's 8th Biennial Report to the Legislature State Survey & Remonumentation Section
 7. NMSAS Board of Directors minutes of July 2, 2007
 8. North Country Community Mental Health Board minutes of August 16, 2007
 9. Michigan Northern Counties Association minutes of July 16, 2007
 10. Cheboygan County Fair Board minutes of July 23, 2007
 11. Cheboygan County Housing Commission corrected minutes of August 1, 2007 and minutes of September 5, 2007
 12. Cheboygan County Road Commission minutes of August 30, 2007 and Septembers 13, 2007
 13. Cheboygan City Council minutes of August 28, 2007 and September 11, 2007
 14. Planning Commission minutes of August 29, 2007
 15. ZBA minutes of August 22, 2007

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A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS – None

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended August 31 2007. She reported as of August 31, 2007 total revenue was of 6.1 million versus 5.3 million last year at that time, an increase of \$732,000. Current tax revenue accounted for \$835,000 of the increase. Other new revenue items that came on the radar as of August 31 were a decrease of \$24,000 noted from not receiving the Homeland Security Block Grant in 2007 and an increase in District Court Costs of \$31,500. Ms. Kortz reported expenditures were 6.2 million, or 61.73% of budget, compared to 6 million last year as of the end of August. She reviewed some of the significant changes in expenditures which included District Court up about \$16,000 due mostly to wages and the purchase of a copier; Finance Dept. up about \$18,000 mostly in payroll due to 40 hour work week; Administrator Dept. as IT moved out and timing issues contribute to change and last year had to equip office; new department, 228 IT Dept. for 2007; Prosecutor \$12,000 up due to salaries and trial related expenses; Dept. 265 reduction due to moving utilities out into general county, Dept. 267 Major Equip increased \$13,000 mostly due to building project in Sheriff Dept., new department 270 HR Dept.; Dept. 285 General County up moved utilities here, increase in legal counsel and NLEA membership, Sheriff Dept. 301 up \$41,000 due to salary & fringe and increased equip purchases; gas purchase down; additional funding from drug forfeiture; Dept 351 Corrections up 34,000 mostly due to salary & fringe and medical services also up about \$12,000; Dept 426 Tri-County EM due to more timeliness of bills; Health Dept down \$12,000 due to timing of appropriation; Dept 648 ME autopsies up \$12, 900; Dept 682 VA up mostly due to salary and increase to 40 hours; Dept 902 Appropriations due to timing and should be more comparable by year end: ROD no longer appropriated due to a change in accounting; and regional transportation up \$20,000 which was a budgeted increase.

COMMITTEE REPORTS

Commissioner Page attended the Koehler Township meeting and reported they have scheduled a public hearing on recycling for the next meeting. He also attended NEMCSA in Rogers City, a Humane Society meeting, and the Broadband meeting Grayling. He said the Humane Society roof is being done. Commissioner Bolinger asked Commissioner Page where the possibility of constructing a new building at the Humane Society stands. Commissioner Page said long-term solutions such as a new building are being considered for future presentation to this board.

Commissioner Bolinger reported attending a Michigan Northern Counties meeting, the Health Board meeting, a Jail Utilization meeting, the MAC Judicial Committee meeting, a NEMCOG meeting in Mackinaw City, the Broadband meeting in Grayling and the MAC Board of Directors meeting in Lansing. He said the Health Board discussed a water supply amendment which will require a public hearing for all four counties. He reported discussion on area maps at the NEMCOG meeting and that Robert Heilman was appointed as Business Representative on the NEMCOG board.

Commissioner Makima reported attending the Fair Board meeting. He said the Finance Committee of the Fair are meeting this week and have invited Administrator Overton to attend.

Commissioner Wallace attended the NMSAS meeting, the Northeast Michigan Consortium Board meeting, and the Indian River Economic meeting. He said NMSAS will be hosting area legislators on November 5, 2007 and will have a panel of experts on drug abuse in the area. Everyone is welcome to attend.

Commissioner Redmond attended the Waterways Commission meeting, the Fair Board meeting and a Benton Township meeting. He reported that the County Marina will be closing October 14, 2007; the Fair Board is looking for three new members; and the Benton Township Board asked when this Board will be addressing the road commission membership issue. Chairperson Socha anticipates this will be addressed at the November meeting.

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Commissioner Socha reported attending Planning Commission and Road Commission meetings, the Hebron Township meeting, as well as the Broadband Summit and the Office of Emergency Management meeting. She said there were about 150 in attendance at the Broadband Summit with 17 from Cheboygan County. She said it appears the 200 and 300 level training classes for emergency management may not be required for Board Chairs and Vice Chairs. She also urged commissioners to contact state legislators as the 9-1-1 legislation still has not be settled.

OLD BUSINESS

NLEA Economic Development Specialist Lisa Fought presented Resolution 07-025 for Intent to Create and Provide for the Operation of a Brownfield Redevelopment Authority. Discussion was held as to the date of the public hearing. The Board's November Finance/Business meeting is scheduled for November 6, 2007, not November 13, 2007 as cited in the resolution. Commissioner Wallace asked if civil counsel reviewed this. Mr. Graham said he had not, and asked for Exhibits A and B mentioned in the resolution. Ms. Fought said Mac McClelland would get both to Kathy Morrow by the end of the week. Mr. Graham said in the future he would like to see these types of documents ahead of time.

Motion by Commissioner Wallace, seconded by Commissioner Makima, to approve Resolution 07-025 for Intent to Create and Provide for the Operation of a Brownfield Redevelopment Authority and authorize the Chair to sign, noting the change in date for the Public Hearing from November 13, 2007 to November 6, 2007, subject to review by civil counsel of Exhibits A & B, and in the future all documentation relative to a Brownfield Redevelopment Authority will be subject to review by civil counsel. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

NEW BUSINESS

Equalization Director Joe Lavender presented Resolution 07-023 2007 Millage Rate, the 2007 County Apportionment Report and Resolution 07-024 2006 Tax Resolution.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to adopt the following resolution:

**Resolution 07-023
2007 MILLAGE RATE RESOLUTION**

WHEREAS, Cheboygan County has the authority to levy its own maximum allowable millage rate of 6.1577 mills distributed as follows: 5.6734 mills for General County Operations and .4843 mills for Senior Citizens Operations; and,

WHEREAS, it has been determined that to maintain basic county services, it will be necessary to levy the maximum allowable rate of 6.1577 mills; and,

WHEREAS, notice of the public hearing was given, and a public hearing was held as the County Budget Hearing;

NOW THEREFORE BE IT RESOLVED, that the County of Cheboygan shall levy the maximum allowable millage of 6.1577 for 2007.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to adopt the 2007 County Apportionment Report (copy on file in County Clerk's Office) as presented. A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to adopt the following resolution:

**Resolution 07-024
TAX RESOLUTION**

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BE IT HEREBY RESOLVED, that there be raised by taxation and that the several Supervisors of the County be and are hereby authorized and directed to spread upon the several assessments rolls and tax rolls of the County: County Tax, Township Tax, School Tax and any special taxes in the amounts as adopted by the County Board of Commissioners in the 2007 Apportionment Report. An amount of the above mentioned taxes not to exceed the schedule of millage as determined by the Apportionment Report adopted by the Cheboygan County Board of Commissioners at their annual meeting held on October 9, 2007.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Housing Director Shar Grawey presented a resolution and an agreement to participate in the MSHDA Property Improvement Program Plus (PIP+). She said through this program the county partners with Citizens National Bank, a local lender, who participates with the PIP program and matches funds from a special CDBG allocation administered by Roscommon County Housing Commission. The PIP portion of this loan is offered at 4-8% interest depending on the household income. The Plus portion is offered at a five year forgivable loan. The county receives 10% of the combined total loan amount, not to exceed \$2,000, plus the origination fee of \$300, and holds the forgivable mortgage and discharges it after the five years has lapsed. The county processes the client applications, verifies eligibility, conducts the inspection, processes the closing paperwork, monitors the rehabilitation and conducts the final inspection. Expenditures will be budgeted for the approved amount of each project and will be expended from the 283 Fund.

Motion by Commissioner Bolinger, seconded by Commissioner Wallace, to adopt the following resolution and authorize the Chairperson to sign the resolution and any other required documents:

RESOLUTION 07-026

Michigan State Housing Development Authority, Property Improvement Program Plus

WHEREAS, Cheboygan County is interested in continuing efforts to provide affordable housing opportunities for its low and very low income residents;

WHEREAS, Cheboygan County Board of Commissioners recognize Cheboygan County is participating in the MSHDA Property Improvement Program (PIP) funding;

WHEREAS, Cheboygan County Board of Commissioners desire to use PIP-Plus Funding, a new funding source from MSHDA with PIP and CDBG funds;

WHEREAS, Said Board of Commissioners understand that MSHDA will pay administration of 10% or up to \$2,000 administration for each PIP-Plus loan processed in Cheboygan County;

WHEREAS, Said Board of Commissioners understand that MSHDA would require the PIP-Plus funding draw's to be requested through Roscommon County;

THEREFORE BE IT RESOLVED, that the Cheboygan County Board of Commissioners authorize their Housing Director to administer PIP-Plus funds in partnership with Roscommon County.

A roll call vote was taken. Motion carried with 6 yes, 0 no and 1 absent.

Clerk/Register Mary Ellen Tryban presented nominations received from each of the political parties according to Michigan Election Law for two positions on the Cheboygan County Board of Canvassers. The Cheboygan County Democratic Party nominated Yvonne Zimmer, Karl Kalis and Dale Giddings. The Cheboygan County Republican Party submitted Barbara Rotter. She said the positions are currently held by Ms. Zimmer and Ms. Rotter. Discussion held on holding a secret ballot, as stated in election law, or making the appointment as has been done in the past by motion.

Motion by Commissioner Makima, seconded by Commissioner Wallace, to reappoint Yvonne Zimmer as the Democrat representative and Barbara Rotter as the Republican representative on the Cheboygan County Board of Canvassers for a term commencing November 1, 2007 and expiring October 31, 2011. Motion carried with 6 yes, 0 no and 1 absent.

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Treasurer Linda Cronan presented the annual Statement of Rejected Taxes, which has been approved by the State.

Motion by Commissioner Bolinger, supported by Commissioner Redmond, to accept the Statement of Rejected Taxes as presented by Treasurer Cronan. Discussion held on poverty exemptions and state control of taxes on state property. Motion carried with 6 yes, 0 no and 1 absent.

Straits Regional Ride Director Mike Couture presented two contract renewals and one new contract for approval.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to accept the regular school contract between Cheboygan County, on behalf of Straits Regional Ride, and the Cheboygan-Otsego-Presque Isle Educational Service District with a 4% increase totaling \$55,357.70 and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to accept the contract between Cheboygan County, on behalf of Straits Regional Ride, and the Cheboygan-Otsego-Presque Isle Educational Service District to transport one child from Mackinaw City to Cheboygan Area High School daily on existing routes for the amount of \$26.50 per day based on 180 school days, totaling \$4,770 per year, and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

Mr. Couture presented the annual Specialized Services Public Transportation Agreement between Cheboygan County and the Cheboygan County Council on Aging. He explained that annually Cheboygan County receives a grant from MDOT for specialized services for the CCCOA's transportation. The grant period is for October 1, 2007 through September 30, 2008, the funding estimate is \$25,000 with a note that it is subject to legislative appropriations.

Motion by Commissioner Makima, seconded by Commissioner Redmond, to approve the Specialized Services Public Transportation Agreement between Cheboygan County and Cheboygan County Council on Aging, Contract #2007-0191/z5 for October 1, 2007 through September 30, 2008 and authorize the Chairperson to sign. Discussion held on what happens if funding is not appropriated, the CCOA would not get the money. Finance Director Kari Kortz said in past have done two motions, one to approve the MDOT contract and one to then approve the awarding of the contract to CCOA. The **motion** and **second** was **withdrawn** by Commissioners Makima and Redmond. **Motion** Commissioner Makima, seconded by Commissioner Redmond, to authorize the Project Cheboygan County Board of Commissioners FY 2008 Specialized Services Operating Assistance Program, Agreement No. 2007-0191, Authorization No. Z5, Project No. 101138. Discussion held. Civil Counsel pointed out on page 2 of the Specialized Services Public Transportation Agreement cites payment within 30 days of receipt from the Department. Motion carried with 6 yes, 0 no and 1 absent.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to authorize the Specialized Services Public Transportation Agreement between Cheboygan County and Cheboygan County Council on Aging, Contract #2007-0191/z5 and authorize the Chairperson to sign. Motion carried with 6 yes, 0 no and 1 absent.

CITIZENS COMMENTS – None

BOARD MEMBERS COMMENTS

Commissioner Bolinger said that the President of M.A.C. would be willing to come to address the Board of Commissioners.

Chairperson Socha advised that Administrator Overton would like to meet with the board regarding the budget. The consensus was to schedule the budget session for the last item on the agenda for the October 23, 2007 Committee of the Whole Meeting.

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Motion by Commissioner Redmond, seconded by Commissioner Makima, to adjourn. Meeting adjourned at 10:42 a.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson