

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
December 11, 2007**

A public hearing on the 2008 County Budget was opened by Chairperson Socha at 9:00 a.m. Ms. Socha said that Commissioner Wallace would not be in attendance today as he is in the hospital.

Present: Commissioners Makima, Socha, Redmond, Mushlock, Page, Wallace and Bolinger.

Absent: None

Finance Director Kari Kortz presented the 2008 budget totaling \$25,710,469, of which \$11, 018,336 represents the General Fund and \$14,692,133 represents all other funds. The increase over the 2007 amended budget was 7.54% for the General Fund and 6.81% for special funds.

Chairperson Socha opened the hearing to public comment and board member comment. None was received.

Motion by Commissioner Wallace, seconded by Commissioner Makima, to close the Public Hearing. The Public Hearing was closed at 9:05 a.m.

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The regular meeting was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Makima, Redmond, Mushlock, Page, Wallace, and Bolinger

ABSENT: None

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

The Public Hearing on the project plan for the Cheboygan Memorial Hospital project was opened at 9:33 a.m. Administrator Overton explained that the hearing was required for bond refinancing of the hospital through the Economic Development Corporation of the County of Cheboygan.

Chairperson Socha opened the hearing to public comment and board member comment. None was received.

Motion by Commissioner Makima, seconded by Commissioner Redmond, to close the Public Hearing. The Public Hearing was closed at 9:35 a.m.

The Public Hearing on establishing a Cheboygan County Brownfield Redevelopment Authority was opened at 9:35 a.m. Mac McClelland of Otwell Mawby outlined the process of the formation of said authority to spur investments in environmentally challenged properties.

Chairperson Socha opened the hearing to public comment and board member comment. None was received.

Motion by Commissioner Bolinger, seconded by Commissioner Wallace, to close the Public Hearing. The Public Hearing was closed at 9:37 a.m.

It was suggested that under New Business, Item B. Resolution 07-032 Brownfield Redevelopment Authority and Item N. Resolution 07-035 Cheboygan Memorial Hospital Bond Refinancing Project be moved to Scheduled Visitors so those in the audience that wish to leave after action has been taken on those items may do so.

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Motion by Commissioner Mushlock, seconded by Commissioner Redmond, to approve the agenda with the above changes. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Bolinger, seconded by Commissioner Mushlock, to approve the consent agenda as presented, consisting of the following items:

- A. Approve Minutes of the November 6, 2007 Finance/Business Meeting and the November 27, 2007 Committee of the Whole
- B. Approve Monthly Finance Claims – Finance = \$74,658.20; Prepaids = \$768,164.86
- C. Budget Adjustments – To correct several budget violations for 2007 the following transfers were made: Fair totaling \$13,800; Marina totaling \$36,089.43; Straits Regional Ride totaling \$20,606.25. Accumulated transfer from the inmate food line item in Sheriff's Department totaling \$13,000. Numerous inter-budget transfers for Payroll Related items (copy on file in County Clerk's Office). Budget adjustments to raise revenues and expenditures for \$177,590.14 in 2007 and lower revenues and expenditures for \$9,500.00 in 2008 (copy on file in County Clerk's Office).
- D. Investment Report
- E. Department of Community Health Needs Assessment 2007
- F. Communications:
 - 1. NMSAS Board of Directors minutes of September 17, 2007
 - 2. Health Board minutes of September 18, 2007
 - 3. North Country Community Mental Health Board minutes of October 18, 2007
 - 4. Michigan Northern Counties Association minutes of October 15, 2007
 - 5. Cheboygan County Airport Authority minutes of August 2, 2007
 - 6. Cheboygan County Fair Board minutes of October 1, 2007 and November 5, 2007
 - 7. Waterways Commission minutes of September 20, 2007
 - 8. Board Appointments & Procedures minutes of November 7, 2007
 - 9. Cheboygan County Road Commission minutes of October 25 2007 and November 8, 2007
 - 10. Cheboygan City Council minutes of October 23, 2007, October 30, 2007 and November 13, 2007
 - 11. Planning Commission minutes of October 17, 2007
 - 12. ZBA minutes of October 30, 2007

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – Cheboygan County Economic Development Corporation Chairman Scott McNeil advised everyone of the EDC's December 20, 2007 meeting, which will feature Eric Grandstaff, Communications Specialists from Northern Central Michigan College, and Chair of the NLEA's Broadband Council, speaking on broadband communications development in Cheboygan County. Chairperson Socha told Mr. McNeil that Jack Keck, Mackinaw Township Clerk, has submitted his background information and interest in serving on any type of committee for broadband.

SCHEDULED VISITORS

Motion by Commissioner Makima, seconded by Commissioner Bolinger, to adopt the following resolution and authorize the Chairperson to sign:

**Resolution No. 07-032
RESOLUTION ESTABLISHING THE CHEBOYGAN COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY**

Recitals

WHEREAS, on November 6, 2007, the Cheboygan County Board of Commissioners (Board of Commissioners) adopted a Resolution of Intent that declared its intention to create and provide for the operation of a Brownfield Redevelopment Authority for County (the "Authority") pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of the State of Michigan of 1996, as amended, being MCL 125.2651, *et seq* (the "Act");

WHEREAS, the Board of Commissioners determined that there are or may be certain environmentally distressed properties in the County of Cheboygan and that the continued existence of such property can limit, hinder or delay the redevelopment or revitalization within the County, and, accordingly, that it is in the best interests of the public to facilitate the

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implementation of plans relating to the identification and treatment of environmentally distressed property to promote revitalization within the County of Cheboygan;

WHEREAS, on December 11, 2007, pursuant to and in accordance with the Act and the Resolution of Intent, the Board of Commissioners held a public hearing, notice of which was given as required by Section 4(2) of the Act, on the adoption of a resolution establishing the Authority and the exercise of its powers with respect to eligible property only if the city, village or township in which the eligible property is located concurs with the provisions of a brownfield plan for that eligible property in accordance with the Act;

WHEREAS, all citizens, taxpayers and property owners of Cheboygan County had the right and opportunity to be heard at the public hearing on the establishment of the Authority and the exercise of its powers; and

WHEREAS, the Board of Commissioners desires to proceed with the establishment of a Brownfield Redevelopment Authority for Cheboygan County and to designate the board of directors of the Cheboygan County Economic Development Corporation as the Authority Board as provided in the Act.

Resolution

NOW, THEREFORE, BE IT RESOLVED that pursuant to the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996, as amended, being MCL 125.2651, *et seq*, the Cheboygan County Board of Commissioners hereby establishes a Brownfield Redevelopment Authority for Cheboygan County under the following terms and conditions:

ARTICLES OF INCORPORATION

I. NAME

The name of the Brownfield Redevelopment Authority shall be the Cheboygan County Brownfield Redevelopment Authority (the Authority).

II. PURPOSE

The purpose of the Authority shall be to promote the redevelopment of environmentally distressed areas of Cheboygan County, and in order to do so, to facilitate the implementation of brownfield plans relating to the designation and treatment of environmentally distressed property within Cheboygan County.

III. LEGAL ENTITY

As provided in Section 3(3) of the Act, the Authority shall be a public body corporate, with power to sue or be sued in any court of this state. The Authority shall possess all the powers necessary to carry out the purposes of its incorporation. The enumeration of any powers in these Articles of Incorporation shall not be construed as a limitation upon the Authority's general powers.

IV. POWERS AND LIMITATIONS

The Authority shall have all of the powers and shall be subject to all of the limitations enumerated in the Act. The Authority's powers shall be liberally construed in its favor.

V. BOARD OF DIRECTORS

Pursuant to Section 5(1) of the Act, the Cheboygan County Board of Commissioners hereby designates the board of directors of the Cheboygan County Economic Development Corporation as the Authority board of directors responsible for the supervision and control of the Authority.

VI. DURATION

The Authority shall continue indefinitely unless it is dissolved as provided by these Articles or the Act.

VII. FINANCES

The Authority shall be financed as provided in Section 11 of the Act.

VIII. DISSOLUTION

When the purposes for which it was established are completed, the Authority shall be dissolved by resolution of the Cheboygan County Board of Commissioners. In addition, subject to the requirements provided herein, the Authority may be dissolved by resolution of the Cheboygan County Board of Commissioners at any other time. No such dissolution, however, shall occur until the principle and interest on all outstanding bonds issued under the Act and all other obligations of the Authority have been paid or funds sufficient to make all required payments have been segregated. Tax increment revenues and the interest earned on tax increment revenues shall be distributed as required by the Act. The property and assets of the Authority remaining after the satisfaction of the obligations of the Authority shall belong to Cheboygan County.

IX. FILING OF RESOLUTION

The Cheboygan County Clerk shall be responsible for filing a certified copy of this resolution with the Secretary of State promptly after its adoption as required by the Act.

X. EFFECTIVE DATE

The Authority shall become effective sixty (60) days after the filing of this resolution with the Secretary of State.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Civil Counsel Bryan Graham said he would recommend adopting the revised resolution distributed today. He pointed out the change in the seconded paragraph from the end which now includes "however, that the final form of all documents to be issued in connection with such bonds shall be satisfactory to Cheboygan County Civil Counsel".

Motion by Commissioner Redmond, seconded by Commissioner Mushlock, to adopt the following revised resolution:

**RESOLUTION 07-035
APPROVING PROJECT PLAN
(CHEBOYGAN MEMORIAL HOSPITAL PROJECT)**

WHEREAS The Economic Development Corporation of the County of Cheboygan (the "EDC") has recommended that the Board of Commissioners approve the Project Plan required by the Economic Development Corporations Act (the "Act") for the Project and the Refinancing described in the Project Plan, a copy of which has been presented to this meeting (the "Project Plan"); and

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WHEREAS the EDC's recommendations to the Board of Commissioners were based upon its determinations that the Project and Refinancing are reasonable and necessary to effectuate the purposes of the Act, that the Project Plan satisfies all of the requirements of the Act regarding project plans; and

WHEREAS the governing body of the City of Cheboygan, Cheboygan County, Michigan, has also approved the Project Plan and given its consent to the exercise of jurisdiction over the Project and Refinancing by the EDC; and

WHEREAS the Board of Commissioners has held a public hearing to consider whether the Project Plan constitutes a public purpose as contemplated by the Act; and

WHEREAS the Board of Commissioners, following such public hearing and its review of the Project Plan, hereby certifies, approves and concurs in the determinations of the EDC with respect thereto;

NOW THEREFORE BE IT RESOLVED that the Cheboygan County Board of Commissioners hereby determines that the Project Plan constitutes a public purpose as contemplated by the Act; and

BE IT FURTHER RESOLVED that the Cheboygan County Board of Commissioners hereby certifies and approves the Project Plan; and

BE IT FURTHER RESOLVED that the EDC is hereby authorized to take such steps as are necessary to implement the Project and Refinancing and the financing thereof by the issuance of its limited obligation revenue bonds as contemplated by the Project Plan provided, however, that the final form of all documents to be issued in connection with such bonds shall be satisfactory to Cheboygan County Civil Counsel; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to provide four certified copies of this resolution to the Secretary of the Board of the EDC.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended October 31, 2007. She reported as of October 31, 2007 total revenue was of \$8,151,919.17 versus \$8,237,394.56 million last year at that time, a decrease of approximately \$85,000. Ms. Kortz reported expenditures were \$7,904,092.43 million, or 77.32% of budget, compared to \$7,533,759.98 last year as of the end of October.

COMMITTEE REPORTS

Commissioner Redmond presented recommendations from the Board Appointments & Procedures Committee meeting of November 7, 2007.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to accept the recommendation of the Board Appointments & Procedures Committee and reappoint Mike Charboneau and Daryl Taylor, and appoint Nate Howell, Ron Fenlon and Dan Ross to the Cheboygan County Fair Board for terms commencing December 1, 2007 thru November 30, 2010. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to accept the recommendation of the Board Appointments & Procedures Committee and reappoint Philip Welch to the Cheboygan County Airport Authority for a 3-year term commencing January 1, 2008 thru December 31, 2010. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Redmond also reported attending Northern Cheboygan County Intermunicipality Planning meetings and the Benton Township meeting.

Commissioner Wallace advised that the ambulance board has been considering requesting a millage proposal be placed on the ballot for emergency services.

Commissioner Page reported surplus food distribution programs were discussed at the recent NEMCSA meeting; there are two programs with varying eligibility requirements. He also reported attending the Koehler and Aloha Township meetings, and that both townships are considering reversing their stand on the recycling program.

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Commissioner Mushlock attended the North Country Community Mental Health Board meeting, the Fair Board meeting and the Inverness Township meeting.

Commissioner Bolinger attended a Department of Transportation meeting in Indian River and reported work to be done in the area, one of the projects is to put a rumble strip in the center of some state roads, and also guaranteed Old 27 from Wolverine to the Otsego county line would be redone. He also attended several Health Board meetings, the Walker Township meeting, and the Judiciary meeting in Lansing.

Commissioner Socha reported on the annexation and 425 agreements presentation at the Northern Cheboygan County Intermunicipality Planning meeting. She said it appears 425 agreements are the best way to go.

OLD BUSINESS

SRR Transportation Director Mike Couture presented a revised Specialized Services Public Transportation Agreement and explained that after this was approved changes were received from the State. He summarized the changes as follows: **(Section #2)**. Purpose, To Read Operating assistance funding rather than demand response public transportation for elderly persons and persons with disabilities. Also in **(Section #3C)** Agency to pay sub recipient within 10 days rather than 30 days as in past. In **(Section #4C)** Under sub recipient days to report to MDOT and the County of Cheboygan were reduced to 15 days from original 20. Last in **(Section #5G)** Further agreed all terms and conditions in prime contract 2007-0191 are incorporated into this subcontract if in the event of a conflict between the terms and conditions of the subcontract and prime contract the prime contract prevails.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock, to approve the Specialized Services Public Transportation Agreement, Contract Number 2007-0191/Z5, between Cheboygan County and Cheboygan County Council on Aging for October 1, 2007 through September 30, 2008 and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented a resolution establishing the terms of office for two addition County Road Commissioner seats as approved by the Board of Commissioners on November 6, 2007. He explained that one new Commissioner's initial term will be for two years and the other will be for four years, thereafter both will be the standard six year terms. Staggered terms ensure the continuity of the Road Commission Board.

Motion by Commissioner Mushlock, seconded by Commissioner Wallace, to adopt the following resolution and authorize the Chairperson to sign:

RESOLUTION NO. 07-031

Recitals

WHEREAS, the Board of County Road Commissioners of the County of Cheboygan (hereafter County Road Commission), is presently composed of three (3) members;

WHEREAS, MCL 224.6(1) provides that a board of county road commissioners must consist of not less than three (3) members and not more than five (5) members;

WHEREAS, MCL 224.6(6) allows a county board of commissioners to alter the number of county road commissioners, provided that the county board of commissioners hold at least one (1) public hearing on the proposed change to the road commission, and further provided that notice of the time and place of the public hearing is provided not less than twenty-eight (28) days before the hearing in accordance with the Open Meetings Act being PA 267 of 1976;

WHEREAS, the Cheboygan County Board of Commissioners (hereafter Board of Commissioners) held a public hearing on whether to increase the number of county road commissioners from three (3) to five (5). The public hearing took place on August 28, 2007, and notice of the time and place of the public hearing was provided at least twenty-eight (28) days prior to the hearing in accordance with the Open Meetings Act being PA 267 of 1976;

WHEREAS, the Board of Commissioners voted on November 6, 2007 to increase the number of county road commissioners on the Cheboygan County Road Commission from three (3) to five (5), pursuant to MCL 224.6(6);

WHEREAS, MCL 224.7 provides that the regular term of office for elected county road commissioners is six (6) years;

WHEREAS, MCL 224.6(1) provides, however, that a county board of commissioners may by a resolution provide staggered terms of office for the road commissioners so that not more than two (2) road commissioners' terms of office expire in the same year;

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WHEREAS, the terms of office for the three (3) current Cheboygan County Road Commissioners expire on December 31, 2008, December 31, 2010, and December 31, 2012, respectively; and

WHEREAS, the Board of Commissioners pursuant to MCL 224.6(1), desires to establish the initial terms of office for the two (2) newly created members of the Cheboygan County Road Commission such that they shall expire on December 31, 2010, and December 31, 2012, respectively.

Resolution

NOW, THEREFORE, BE IT RESOLVED that pursuant to MCL 224.6(1) the Cheboygan County Board of Commissioners hereby staggers the terms of office for the two (2) newly created county road commissioners so that the initial terms of office shall expire on December 31, 2010, and December 31, 2012, respectively. Thereafter, the terms of office shall be six (6) years.

A roll call vote was taken. Motion carried with 6 yes, 1 no (Commissioner Makima) and 0 absent.

Human Resource Director Tim Garey explained there are a number of different prescription discount card plans for county residents available for consideration. Some plans provide cards only to those without prescription coverage; others distribute cards to any interested party. The cards are free and may be used at any participating pharmacy. The discount card is *not* insurance. The cardholder pays the negotiated discount price or the pharmacy's retail price, whichever is lower. Patron savings can range between 5%-30%, with an average savings of 20%; some discounts may be more or less, depending on the drug and quantity purchased. Most local stores including Wal-Mart, Glen's, Walgreen's, Kmart, Modern Pharmacy, and Indian River Village Pharmacy participate in the programs listed below: Northern Prescription Discount Plan, Family Wize Prescription Drug Discount Card, National Association of Counties (NACo) Prescription Drug Discount Card Program, County RxCard Program, Michigan RxCard. Lengthy discussion was held on the various plans and also included discussion on dental discount cards. Chairperson Socha voiced concern with what other counties think of these programs and how the cards would be distributed. Mr. Garey will gather more information along those lines and report back to the board.

NEW BUSINESS

Administrator Overton said the 2008 Attorney Contract for Delinquency and Child Protection Proceedings has been reviewed by Civil Counsel and basically has no significant changes.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to approve the 2008 Attorney Contract for Delinquency and Child Protection Proceedings in the amount of \$82,500 and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton explained the 2008 Salary & Wage Resolution approved in October has been modified and therefore must be approved again. He explained that some changes were due to oversights or typos, others such as Recycling, Fair and Marina were awaiting additional information for determination. Discussion held on the salary for the Fair President and Vice-President, the salary for 2008 for those position should be -0-, as they each are to receive \$600 per diem.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to approve the revised and amended Resolution 07-033 2008 Salary & Wage Resolution (Copy on File in County Clerk's Office) and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented the agreement for animal control services between the County of Cheboygan and the Humane Society for Cheboygan County. He said the only change he recommends is to increase from a two year to a three year agreement. The agreement was reviewed and approved to form and function by Civil Counsel. The 2008 animal control budget is \$122,800.

Motion by Commissioner Page, seconded by Commissioner Bolinger, to approve the three year agreement between the County of Cheboygan and the Humane Society for Cheboygan County and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Undersheriff Mike Newman presented a proposal to purchase three patrol vehicles. Traditionally two vehicles are replaced each year, however, a patrol vehicle not scheduled for replacement was involved in an accident and received extensive damage. MMRMA totaled the vehicle and will

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reimburse the County \$9,200 to replace and refit, therefore the cost for three vehicles \$6,032 over the 2008 budgeted amount for two vehicles.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to authorize the Cheboygan County Sheriff Department to purchase three (3) 2008 Ford Crown Victoria Police Vehicles utilizing the State of Michigan Bid Process, and approve the necessary budget adjustment (\$6,032) and transfer (up to \$56,032). Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented Resolution 07-034 2008 Fee Resolution. He said this will become an annual resolution approved by the board. Some discussion was held including kennel fees. Civil Counsel Bryan Graham advised not to confuse a zoning issue fee or special use permit fee with a simple license fee, as there are potential negative impacts with dog kennels. Chairperson Socha said she has discussed having Steve Schnell do an in depth presentation on planned changes for Construction Code, Planning/Zoning, IT and GIS at the January 22, 2008 Committee of the Whole meeting.

Motion by Commissioner Wallace, seconded by Commissioner Redmond, to adopt Resolution 07-034 2008 Fee Resolution (Copy on File in County Clerk's Office) and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz said the County will adopt a line item level budget for the General Fund and a fund level budget for all other funds, as prescribed in the Budget Adoption and Amendment Policy. The recommended General Fund budget totals \$11,018,336 in revenues and expenditures. The combined total of all other funds from fund 102 through fund 595 is \$14,692,133 in revenues and expenditures. She said the Fair changes discussed earlier in this meeting will be done as budget adjustments.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock, to adopt the 2008 General Fund budget in the amount of \$11,018,336 and all other funds budgets with a combined total of \$14,692,133 resulting in a Cheboygan County Budget in the amount of \$25,710,469. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

SRR Transportation Director Mike Couture presented three MDOT Project Authorization Agreements for approval.

He said under the Fiscal Year 2008 Section 5311 agreement payments will be based on 16% of the estimated eligible costs, which are \$140,768, and the maximum to be paid will not exceed 16% of the audited costs.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to accept the MDOT Project Authorization 20007-0191/Z6 in the amount totaling \$140,768 and authorize the Chairperson to sign on behalf of the County. Motion carried with 7 yes, 0 no and 0 absent.

Mr. Couture said MDOT Project Authorization 2007-0191/Z7 for FY 2004 Section 5310 (2) Buses, which were originally assigned to Cheboygan County Council on Aging and are being transferred to Straits Regional Ride by MDOT as CCCOA under utilized the buses due to SRR providing the bulk of the county's transportation needs. This is an asset transfer of \$109,330, the original purchase price.

Motion by Commissioner Redmond, seconded by Commissioner Makima, to accept the bus transfers MDOT Project Authorization 2007-0191/Z7 from Cheboygan County Council on Aging to Straits Regional Ride by MDOT asset totaling \$109,330 and authorize the Chairperson to sign on behalf of the County. Motion carried with 7 yes, 0 no and 0 absent.

Mr. Couture said MDOT Project Authorization 2007-0191/Z8 for FY 2000 Section 5310 Bus, which was originally assigned to Cheboygan County Council on Aging and are being transferred to Straits Regional Ride by MDOT as CCCOA under utilized the buses due to SRR providing the bulk of the county's transportation needs. This is an asset transfer of \$81,340.

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Motion by Commissioner Wallace, seconded by Commissioner Redmond, to accept the bus transfer MDOT Project Authorization 2007-0191/Z8 from Cheboygan County Council on Aging to Straits Regional Ride by MDOT asset totaling \$81,340 and authorize the Chairperson to sign on behalf of the County. Motion carried with 7 yes, 0 no and 0 absent.

Commissioner Mushlock asked of the feasibility of transporting to St. Ignace for kidney dialysis. Mr. Couture said that was in place at one time, however, was discontinued because it proved to be cost prohibitive.

Administrator Overton presented a proposed Recycling Materials Agreement between the County of Emmet and the County of Cheboygan. The purpose of this Agreement is to provide for the receipt and processing of recyclable materials at the Emmet County Recycling Facility. The agreement describes the recyclable materials accepted as follows:

- Newspaper, including magazines, catalogs and telephone books;
- Clear glass containers, including food containers, but not glassware or windowpanes;
- Colored glass containers, but not glassware or windowpanes;
- Corrugated cardboard, boxboard and brown paper bags, including cereal boxes, but not waxed corrugated items such as produce boxes or packaging treated for use in refrigerators, freezers, and/or coolers;
- Office Paper; including envelopes, file folders, and junk mail, but not padded or kraft envelopes, construction paper, and boldly colored papers;
- #1 PET and #2 HDPE bottles, jugs, and jars, but not wide-mouthed containers such as margarine or yogurt tubs or brown PET bottles;
- Tin-plated steel cans, aluminum cans, trays and foil, and metal jar lids

The agreement is for five (5) years but may be terminated by either party at any time with sixty (60) days written notice. The fees and revenue arrangements are the same as those provided Charlevoix County. Mr. Overton said Civil Counsel has reviewed the agreement as to form and function.

Motion by Commissioner Mushlock, seconded by Commissioner Redmond, to approve the 5-year Agreement Regarding Recycling Materials between the County of Emmet and the County of Cheboygan and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Recycling Coordinator Dan O’Henley presented a recommendation to purchase recycling bins. He said the County plans to be open for recycling on January 7th at the Cheboygan and Indian River locations; and the following bids for bins were received from suppliers:

Universal Handling Equipment Company, Inc.	\$36,540
Suburban Equipment Company, Inc.	\$42,050
Enviroquip Corporation	\$40,158

He recommended accepting the bid from Universal Handling Equipment Company, Inc. in the amount of \$36,540, as this is not only the best price, but the shortest delivery time also. Chairperson Socha said that the late Miriam Trudeau should be recognized for her recycling efforts.

Motion by Commissioner Redmond, seconded by Commissioner Mushlock, to authorize the purchase of six (6) recycle bins from Universal Handling Equipment Company, Inc. for \$36,540 and the authorize necessary 2007 budget adjustments. Motion carried with 7 yes, 0 no and 0 absent.

Undersheriff Mike Newman presented the annual Marine Safety Grant Application for 2008. He said one notable item different this year is the request of two motors for the large boat used on the Straits and if that is approved it would be 100% funded.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger, to approve the application for the Marine Safety Program 2008 Grant and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Cheboygan County Council on Aging Director Mike Bur was present to present the annual grant application for senior services in the amount of \$573,332. Mr. Bur thanked the board for their

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continued support and briefly outlined recent activities. He said Sharon Stack now serves as the CCCOA board's legal representative and Ned Workman from the Salvation Army and Buddy Ormsbee are new members to that Board. Mr. Bur advised that they recently received the tobacco settlement grant, which will be used to investigate and start the infrastructure for a Sand Castles II in Mackinaw City. He said the Mackinaw Center is now opened, but not staffed, 24 hours a day, 7 seven days a week, and will be serving Saturday meals. As scheduled, one of the five meals-on-wheels vehicles will be replaced in the coming year.

Motion by Commissioner Makima, seconded by Commissioner Mushlock, to approve the Cheboygan County Council on Aging Grant for Senior Citizens Services in the amount of \$573,332 and authorize the Chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton advised that the new Recycling Department needs a heavy duty plow truck to maintain the different sites with the County. The truck would be used for transportation to the different sites, to haul equipment and supplies, and to plow snow as needed, and also could be used by the County maintenance crew and at the fairgrounds. Mr. Overton said local bids on a truck were received from Wernig & Jones GMC and Wheeler Motors, as well as three state bids. Bids on Poly V type snow plows were received from Scientific Brake and Equipment of Gaylord, Hyde Equipment of Petoskey, and Weld Tech of Cheboygan. Discussion was held on the differences between the types of snow plows, possibly disposing of the truck currently at the fairgrounds, and contracting for snow removal at the recycle bins area in Indian River.

Motion by Commissioner Wallace, seconded by Commissioner Redmond, to authorize the purchase of a new truck from local dealer Wernig & Jones for \$22,665 and a Boss Poly V snow plow from Weld Tech for \$5,800 and the necessary budget adjustments for 2007. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented a proposal to replace three of the nine vehicles in the county's motor pool that were purchased in 2002. He said rather than replace all nine at the same time; this would spread the expense over the next three years. In comparing a Ford Taurus, Dodge Charger and Chevy Impala, it appears the Chevy Impala is the lowest cost and best fits the county's needs. The state bid on a Chevy Impala was \$15,526, compared to a bid from Wheeler Motors of \$16,606.98, or 7% higher, which includes tires for life. Discussion held on local bids.

Motion by Commissioner Makima, seconded by Commissioner Bolinger, to approve the purchase of three Chevy Impalas from Wheelers Motors for \$49,821 and authorize the necessary 2007 budget adjustments. Motion carried with 7 yes, 0 no and 0 absent.

Human Resource Director Tim Garey advised that the County currently contracts with AFLAC to administer the Flexible Benefits Plan, which allows employees to divert a portion of their pre-taxed salary into a flexible spending account(s) for reimbursement of qualified medical and child care expenses. For employees to be reimbursed for medical or child care expenses, AFLAC requires receipts to be faxed or mailed to their Claims Processing Office in Georgia for approval before a reimbursement check is issued. It takes time for claims to work through the system, and they're often delayed—or initially denied—because of questions on receipts, services provided, etc. Our AFLAC agent suggested we consider switching the County's flexible spending accounts to Total Administrative Services Corporation (TASC) because their FlexSystem program offers a debit card feature for instant reimbursement of approved claims. The TASC debit card can be used to pay for medical expenses at clinics, optometrists, dentists, and pharmacies (including for approved over-the-counter medications) at any place that accepts MasterCard. Only 17 employees currently participate in the medical expense and dependent child care flexible spending accounts. The instant reimbursement feature of the TASC debit card will likely convince more employees to participate in the flexible spending programs which, in turn, can lead to lower taxes for employees and lower FICA payments for the County. In addition to the flexible spending accounts, AFLAC administers a number of insurance-related programs involving many County employees. The AFLAC insurance programs will not be affected if the County adopts TASC for its flexible spending accounts. Lengthy discussion held. Mr. Garey said the \$700 one-time enrollment fee is available in the Human Resources' 2007 operating budget, *Personnel Administration* line item.

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Motion by Commissioner Page, seconded by Commissioner Mushlock, to approve adopting the TASC FlexSystem debit card program and authorize the Chairperson to sign the plan application and approve the necessary 2007 budget adjustments. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Makima, seconded by Commissioner Redmond, to cancel the December Committee of the Whole Meeting as there are no foreseen action items. Motion carried with 7 yes, 0 no and 0 absent.

The Organizational Meeting will be held January 2, 2008 at 9:30 a.m.

Chairperson Socha said the Board's goal setting Planning Session would be January 29, 2008. She said information needed for the goal setting should be presented to the Board at the January Committee of the Whole meeting the week before of the scheduled Planning Session. A meeting with the Board and elected officials regarding the Board's goals and objectives will be scheduled towards the end of February or the first part of March. The consensus was to have the Administrator pursue a facilitator for the January 29th Planning Session, which will be held at the hospital meeting room from 9 a.m. to 4 p.m.

CITIZENS COMMENTS – None

BOARD MEMBER COMMENTS – Commissioner Makima wished Commissioner Bolinger the best of luck with his upcoming knee surgery.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger, to adjourn. Meeting adjourned at 12:25 p.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson