

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
July 10, 2007

The meeting and Public Hearing on Small Business Incubator Network Feasibility Study was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Makima, Redmond, Mushlock, Page, Wallace, and Bolinger

ABSENT: None

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

Motion by Commissioner Bolinger, seconded by Commissioner Mushlock, to approve the agenda with the Public Hearing to be held immediately after approval of the Consent Agenda. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Mushlock, seconded by Commissioner Wallace, to approve the Consent Agenda as presented, consisting of the following items:

- A. Minutes of June 12, 2007 Finance/Business Meeting and June 26, 2007 Committee of the Whole Meeting
- B. Approve Monthly Finance Claims – Finance = \$184,228.65; Prepaids = \$694,726.54
- C. Budget Adjustments: Raise Revenues & Expenditures for \$1,649.32 Fund 101 Caseflow Assistance Grant and Raise Revenues & Expenditures for \$3,744.95 Fund 509 Insurance Proceeds/Repairs and Maintenance – Fish Cleaning Station
- D. Investment Report
- D. Reports on Compliance and Schedule of Expenditures of Federal Awards for Year Ending December 31, 2006 – Finance Director Kari Kortz explained When the financial statements for Cheboygan County were presented at the April 24, 2007 meeting and approved at the May 8, 2007 meeting, the Governmental Accounting Standard Board (GASB) was still working on the recommended wording for the compliance reports associated with audits performed under Government Auditing Standards (“yellow-book” audits) and the OMB Circular A-133 (“single” audits). The GASB has since completed the recommended wording and Anderson, Tackman & Company has issued a separate reporting package including two compliance reports and the schedule of expenditures of federal awards. These reports contained no instances of non-compliance. The “single audit” is due to the State of Michigan no later than September 30, 2007. Once the Board approves this package it will be submitted to the State of Michigan.
- E. Unpaid Invoices – Chief Deputy County Treasurer Buffy Weldon requested three invoices be cancelled due to the length of time from original billing. The two invoices from 2006 will result in a \$51.00 loss of revenue. The one invoice from 2005 was the result of a small claims judgment in which \$905.00 was paid leaving a loss of revenue in the amount of \$1795.00.
- F. Communications:
 - 1. Antrim County Resolutions Supporting Senate Bills 410 and 411; in Opposition to Locating a Class 1 Injection Well in Star Township; in Opposition to Reductions in P.A. 2 Appropriations to Counties; and in Opposition to HB 4780-88
 - 2. Hillsdale County Resolution Opposing Senate Bill 232
 - 3. Livingston County Resolutions Opposing House Bill 4852 and Supporting Senate Bills 410 and 411
 - 4. North Country Community Mental Health Board minutes of May 17, 2007
 - 5. Health Board minutes of May 15, 2007
 - 6. Michigan Northern Counties minutes of May 21, 2007
 - 7. NMSAS minutes of May 7, 2007
 - 8. Board Appointments & Procedures Committee minutes of June 25, 2007
 - 9. Jail Utilization Committee minutes of November 1, 2006

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10. Cheboygan County Road Commission minutes of June 7, 2007
11. Cheboygan City Council minutes of May 22, 2007, June 12, 2007 and June 19, 2007
12. Planning Commission minutes of June 6, 2007
13. ZBA minutes of May 23, 2007

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

PUBLIC HEARING ON SMALL BUSINESS INCUBATOR NETWORK FEASIBILITY STUDY

Chairperson Socha opened the public hearing. Jan Kellogg, Economic Development Specialist for NLEA, explained that a public hearing was required for receiving funding under the Community Block Grant Program. She said the NLEA would be applying to receive a \$20,000 CBGP grant to help fund a feasibility study of a small business incubator network. There would be up to five incubators in the four-county area. NLEA cannot be the applicant, but Boyne City would be willing to be the lead applicant for this, with all four counties as co-applicants. Commissioner Page asked if there would be a specific period of time for the incubation period. Ms. Kellogg explained, some places have specific periods others do not, but would be determined as part of the study and most likely dependent upon the type of businesses. Chairperson Socha said an idea floating around is for agri-business in this county. She cited Traverse City as an example of marketing a local product, cherries. Commissioner Bolinger said this is a step forward towards working to resolve financial difficulties in Northern Michigan. No public comment was received and the public hearing was closed.

NEW BUSINESS

Motion by Commissioner Bolinger, seconded by Commissioner Makima, to adopt the following resolution and authorize the Chairperson to sign:

Resolution 07-015 Section 5 – Authorizing Resolution

WHEREAS, Cheboygan County is a co-applicant for \$20,000 in funding from the Michigan Economic Development Corporation under the Michigan Community Development Block Grant Program's (CDBG) Economic Development Planning Project program. The grant will be used to help fund the "NLEA Small Business Incubator Network Feasibility Study", and

WHEREAS, The proposed project is consistent with the local community development plan, as described in the Application, and

WHEREAS, The proposed project will lead to an implementation project where at least 51 percent of the beneficiaries will be low and moderate income persons, and

WHEREAS, All other funds to be invested in the project have not yet been expended and will not be expended prior to a formal grant award, completion of the environmental review procedures and a formal, written authorization to incur costs from Community Development.

THEREFORE, BE IT RESOLVED, That the Cheboygan County Board of Commissioners hereby authorizes the submittal of a Michigan CDBG Application for the "NLEA Small Business Incubator Network Feasibility Study", and

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BE IT FURTHER RESOLVED, That the Cheboygan County Board of Commissioners agrees that the City of Boyne City be the “Lead Applicant” for this application, and that the City Manager of Boyne City be authorized to sign the required Application forms.

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – Kathy Morrow reminded everyone that the August Business Meeting is schedule for Wednesday, August 15, 2007.

Tony Matelski said he would not expect as large of turnout at the Public Hearing Regarding Road Commissioners as the Planning Commission had.

Bill Morgan asked if anything ever comes from studies such as approved today and the other recently approved on brownfields. Administrator Overton said that too often the successes of these studies are not communicated. Chairperson Socha said the brownfield study has been moving forward; and perhaps study results should be posted on the county’s website.

Dennis Lennox II

BOARD MEMBERS COMMENTS – None

Motion by Commissioner Makima, seconded by Commissioner Redmond, to adjourn. Meeting adjourned at 11:45 a.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson