

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
August 11, 2009**

The regular meeting of the Cheboygan County Board of Commissioners was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Redmond, Page, Wallace and Bolinger

ABSENT: Commissioners Makima and Mushlock (excused)

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to approve the agenda as presented. Motion carried with 5 yes, 0 no and 2 absent.

Motion by Commissioner Redmond, seconded by Commissioner Page, to approve the consent agenda as follows:

- A. Approve Monthly Finance Claims Finance = \$15,535.80 Prepays = \$1,773,933.92
- B. Budget Adjustments: Raise Revenues and Expenditures \$500 in line item 211-400-699 .03 Fund Equity Victim Services and 211-352-727.05 VSU Supplies
- C. Investment Report
- D. Correspondence:
 - 1. Alger County Resolution in Support of HB 4785 & 4786 – Expansion of Unemployment Benefits & Acceptance of \$138 Million in Federal Stimulus Funds
 - 2. Antrim County Resolutions: 1) in Opposition to Changes to the Natural Resources and Environmental Protection Act and 2) in Support of House Bill 5019
 - 3. Barry County Resolutions: 1) to Relieve Barry County from Child Care Funding Increase; 2) to Restore State Revenue Sharing Payments to Michigan Counties; and 3) to Increase and Restore Funding for the Michigan Department of Community Health
 - 4. Charlevoix County Resolution In Opposition to SJR-H Regarding Taxable Value
 - 5. Lake County Resolution in Opposition to House Bills 4028, 4747 and 4907
- E. Minutes:
 - 1. Finance/Business Meeting of July 14, 2009 and Committee of the Whole Meeting of July 28, 2009
 - 2. North Country Community Mental Health Board – June 18, 2009
 - 3. Michigan Northern Counties Association – June 15, 2009
 - 4. Health Board – May 19, 2009
 - 5. NMSAS Board of Directors – May 4, 2009
 - 6. County Department of Public Works – July 20, 2009
 - 7. Cheboygan County Fair Board – July 6, 2009
 - 8. Cheboygan County Road Commission – July 1, 2009
 - 9. Cheboygan City Council – June 9, 2009 & June 23, 2009
 - 10. ZBA Meeting – June 24, 2009 & July 14, 2009

A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

CITIZENS COMMENTS – None

SCHEDULED VISITORS – None

FINANCE DIRECTOR'S REPORT – Accountant James Manko presented the revenue and expenditures report for the General Fund for the month ended June 30, 2009. He reported total year-to-date revenue of \$2,383,344.74 versus \$2,685,794.70 last year at that time. Mr. Manko reported expenditures year-to-date were \$5,154,480.69, or 45.44% of budget, compared to \$4,889,250.87 last year as of the end of June. Finance Director Kari Kortz reviewed the Fund Balance quarterly report and Summary of General

Finance/Business Meeting – August 11, 2009

Fund Expenses by Category, which also is a quarterly report. She also presented a new report, Budget to Actual Semi-Annual Report. This new report provides a breakdown by line item of revenues and expenditures as of June 30, 2009.

COMMITTEE REPORTS

Commissioner Wallace requested Commissioner Page report on the recommendation from the Senior Millage Appropriation Committee. Commissioner Page said the committee met just prior to this meeting to consider a request from the Wawatam Area Senior Citizens for an appropriation from the senior citizens millage in the amount of \$7,000. He said the group was awarded \$37,000 from the Senior Millage Fund for 2009, with the \$7,000 withheld pending a six month review. Joann Leal, Treasurer of the Wawatam Area Senior Citizens presented the requested six month review and report.

Motion by Commissioner Wallace, seconded by Commissioner Page, to accept the recommendation from the Senior Millage Appropriation Committee and approve the allocation of 7,000 from the Senior Millage Fund to the Wawatam Area Senior Citizens. A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

County Treasurer Linda Cronan asked if the allocation would be a lump sum or monthly payment.

Motion by Commissioner Wallace, seconded by Commissioner Page, to authorize the necessary budget adjustments for the above allocation with monthly payments for the remainder of the year. Motion carried with 5 yes, 0 no and 2 absent.

Commissioner Redmond reported attending the Benton Township Board meeting.

Commissioner Bolinger reported attending a PRC meeting and a Health Board Meeting.

Commissioner Page reported attending the NEMCSA meeting. He said there have been 61 applications from Cheboygan County residents for the weatherization program. He also reported that the Northern Michigan Broadband Coop has been meeting weekly on the grant application and there now are 21 counties participating.

OLD BUSINESS - None

NEW BUSINESS

Straits Regional Ride Director Mike Couture requested approval of the Transportation Agreement with Straits Regional Ride for Cheboygan-Otsego-Presque Isle for the regular school year. This agreement has been reviewed by civil counsel and was not changed from last year. The contract calls for \$62,277.44 annually with quarterly installments of \$15,569.35.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to approve the Transportation Agreement between Cheboygan County on behalf of Straits Regional Ride and Cheboygan-Otsego-Presque Isle Educational Service District effective September 1, 2009 and ending June 30, 2010, totaling \$62,277.44 annually to be paid in quarterly installments of \$15,569.35, and authorize the Chairperson to sign. Motion carried with 5 yes, 0 no and 2 absent.

SRR Director Couture presented the Title VI Plan required by the federal government to allow Straits Regional Ride to obtain funds and to operate all bus systems. The plan was required to include a plan statement, coordinator contact information, information dissemination, record keeping clause, complaint procedures, community out reach procedures, policy, complaint forms along with bus postings as to where additional information can be found to assist individuals file complaints He said the plan was reviewed by Civil Counsel.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to approve the Straits Regional Ride Title VI Plan and appoint Michael Couture as the Title VI Contact Coordinator. A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

Finance/Business Meeting – August 11, 2009

Maintenance Engineer Tim Mason presented three contracts for rental of the County Fairgrounds. He said a proposed fee schedule for rental fees of the fairgrounds would be presented for approval at a later date.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to approve the 3-year Commercial Rental Agreement between Cheboygan County and Ms. Judy Rogers for use of the fairgrounds for an antique show at a cost of \$2,500 per show on the following dates August 17 thru 23, 2009; August 16 thru 22, 2010; and August 15 thru 21, 2011, and authorize the Chairperson to sign. Motion carried with 5 yes, 0 no and 2 absent.

Motion by Commissioner Redmond, seconded by Commissioner Page, to approve the Fairground Lease Agreement between Cheboygan County and the Cheboygan County Humane Society for an annual fund raising garage sale at no charge for the period of August 24, 2009 thru August 31, 2009 and authorize the Chairperson to sign. Motion carried with 5 yes, 0 no and 2 absent.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger, to approve the Fairground Lease Agreement between Cheboygan County and Rivertown United (Huron Street Tabernacle, Black River Full Gospel, and Resurrection Life churches) for religious services and picnic at a cost of \$200 for the period of August 29, 2009 thru September 3, 2009 and authorize the Chairperson to sign. Motion carried with 5 yes, 0 no and 2 absent.

Mr. Mason requested authorization to lease a new mailing system for the County Building. He said the current system has been in for four years and has had many problems. Bids for both lease and purchase plans were provided by Pitney Bowes and Van's Business Machines. Discussion held on lease versus purchase.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to approve a 5-year lease between Cheboygan County and Pitney Bowes for mailing system DM825 at the cost of \$499.00 per month, with a five year total of \$29,940.00 with funding from the Treasurer's 517 Fund and authorize the Chairperson to sign. Motion carried with 5 yes, 0 no and 2 absent.

Mr. Mason requested approval to purchase three Ford Escapes to replace three of the older Ford Taurus's. Bids were received on Chevrolet Impalas from Wheeler Motors and Berger Chevrolet (state bid); on Ford Taurus from Gorno Ford (state bid); and Ford Escapes from Varsity Ford (state bid). Mr. Mason said after considering several different vehicles from the local dealers and on the State bid list, the Ford Escape was the most reasonable and has the most features for this size of vehicle. Purchasing three of the Ford Escape's would result in a savings of approximately **\$5325.00** over some of the other vehicles we looked at. Discussion held on rotating vehicle replacement over several years.

Motion by Commissioner Redmond, seconded by Commissioner Page, to award bid for three new Ford Escapes to Varsity Ford in the amount of \$51,861.00. Administrator Overton said he plans to try to avoid the delivery charge on these vehicles if possible. Motion carried with 5 yes, 0 no and 2 absent.

Finance Director Kari Kortz presented Amendment #7 to the 2009 Salary and Wage Resolution being presented for the Fair Ground Events Coordinator and Fair Employees. She explained the amendment basically deals with four items, 1) as of July 1, 2009 administrative responsibility for Fair Grounds Events were transferred from the Fair Grounds Events Coordinator to the Building Maintenance Engineer; the other three deal with actual fair employees. A 25 cent per hour increase was inadvertently left off the salary and wage resolution; a restructuring of hours done by the Fair Manager; and a change in fair security personnel are reflected on the amendment as well.

Motion by Commissioner Redmond, seconded by Commissioner Page, to adopt the 2009 Salary and Wage Resolution Amendment #7 Fair Ground Events Coordinator and Fair Employees, and authorize the Chairperson to sign. A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

Motion by Commissioner Bolinger, seconded by Commissioner Page, to adopt the following resolution:

Finance/Business Meeting – August 11, 2009

**RESOLUTION 09-21
Approving the Fiscal Years 2010-2013
Community Corrections Grant Application
of the Northeast Michigan Council of Governments**

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager, and

WHEREAS, this County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future, and

WHEREAS, application in the amount of \$257,075 for the general program has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Oscoda, Otsego, and Presque Isle counties, and

WHEREAS, the Northern Michigan Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties, and

THEREFORE BE IT RESOLVED, that this County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$257,075 for the general program for Fiscal Years 2010-2013.

A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

Community Development Director Steve Schnell presented Resolution 09-22 establishing training requirements for the county planning commissioners and zoning board of appeal members.

Motion by Commissioner Wallace, seconded by Commissioner Bolinger, to adopt the following resolution effective the date the new Planning Commission Ordinance becomes effective:

**Resolution No. 09-22 of 2009
A RESOLUTION TO ESTABLISH ZONING AND/OR LAND USE
TRAINING STANDARDS FOR MEMBERS OF THE COUNTY
PLANNING COMMISSION AND ZONING BOARD OF APPEALS**

Recitals

- A. Section 4(c) of the county planning commission ordinance provides that members of the county planning commission shall have the duty and responsibility to complete planning commission training as determined from time to time by resolution of the county board of commissioners.
- B. The County Board of Commissioners finds that any requirements for zoning and/or land use training should apply equally to members of the county planning commission and zoning board of appeals.
- C. The County Board of Commissioners, therefore, desires to establish zoning and/or land use training standards for members of the county planning commission and zoning board of appeals by the adoption of this resolution.

Resolution

NOW, THEREFORE, THE CHEBOYGAN COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

To be eligible for reappointment to the county planning commission or county zoning board of appeals, each member of the planning commission and zoning board of appeals shall participate in a minimum of four (4) hours of appropriate zoning and/or land use training each year during his or her respective term of office. This training shall either be provided by county planning staff and listed as an agenda item at a regular meeting of the planning commission or zoning board of appeals or approved by the Community Development Director and provided by a zoning or land use educator. All costs associated with approved training sessions shall be paid initially by Cheboygan County or shall be reimbursed to the planning commission or zoning board of appeals member attending the training in the same manner as regular compensation to that member. If a training session is not located within the Cheboygan County Building, then the planning commission or zoning board of appeals member shall estimate all travel expenses for the training session when requesting approval to attend the training session.

A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

Finance/Business Meeting – August 11, 2009

Administrator Overton read a propose resolution in support of an “Up North” 2-1-1 Call Center.

Motion by Commissioner Redmond, seconded by Commissioner Page, to adopt the following resolution:

**RESOLUTION 09-23
IN SUPPORT OF 2-1-1 UP-NORTH CALL CENTER**

Whereas, 2-1-1 is the national number set aside for access to health and human services, and

Whereas, 2-1-1 creates a critical connection between individuals and families seeking services and the appropriate community/faith - based organizations and/or government agencies, and

Whereas, 2-1-1 provides an easy to remember number available by landline, wireless and VOIP and an up-to-date services database that is searchable online and available 24/7/365, and

Whereas, 2-1-1 services are confidential and multilingual, and

Whereas, 2-1-1 is efficient and cost effective means of coordinating a statewide system that provides universal access points for multiple needs reducing duplication while increasing access to community resources.

Now Therefore Be It Resolved That the Cheboygan County Board of Commissioners is supportive of the 2-1-1 “Up North” call center.

A roll call vote was taken. Motion carried with 5 yes, 0 no and 2 absent.

District Health Department #4 Administrative Health Director John Bruning presented a revised Sanitary Code and a proposed resolution to adopt the code. He noted the last time the Sanitary Code was revised was in the late 1990's. He said the Health Board acted to adopt the code on July 21st and now the process of the counties adoptions are taking place. Mr. Bruning summarized the changes and Sanitarian Mike McIntosh agreed for the most part changes involved language changes suggested by the health department's legal counsel. Mr. McIntosh said the contractors have been made aware of the changes. Alpena and Presque Isle counties have approved this and Montmorency County will address the issue tomorrow. Commissioner Wallace requested more information as to the exact changes and would like time to compare it to the old code. Chairperson Socha said the entire process has been completed and basically our board members, Commissioners Bolinger and Makima, have been involved in that process. Commissioner Bolinger said the public hearings were well advertised. Civil Counsel Bryan Graham said Jim Young from their firm has worked on reviewing and creating this revised code. Discussion held on contractors required to be approved and registered by the state, Mr. Bruning said contractors would register with the local Health Department.

Motion by Commissioner Bolinger, seconded by Commissioner Redmond, to adopt the following resolution, an approval of a regulation adopted by the Board of Health and District Health Department #4 known as the Sanitary Coded 2010, effective 60 days from and after the date on which the last of the counties of Alpena, Cheboygan, Montmorency or Presque Isle approves this regulation:

RESOLUTION NO. 09-24

WHEREAS, Michigan law, being 1978PA 368, Sec.2441 (1), requires that a regulation of a district health department be approved by the governing entity of each of its members;

WHEREAS, this county is a member of the District Health Department No. 4 and the Board of Commissioners is the governing entity of this county;

WHEREAS, this county has the right to determine whether the proposed regulation will apply to this county;
and

WHEREAS, this county does not wish to deprive other members of the district health department from deciding whether the proposed regulation should apply in their own counties;

BE IT RESOLVED that the attached regulation adopted by the Board of Health of District Health Department No. 4 known as the Sanitary Code is approved.

A roll call vote was taken. Motion carried with 4 yes, 1 no (Commissioner Wallace) and 2 absent.

CITIZENS COMMENTS – None

Finance/Business Meeting – August 11, 2009

BOARD MEMBER COMMENTS

Chairperson Socha reminded the commissioners of the invitation for dinner at the Wawatam Senior Center. She also noted distributing copies of an article in the Petoskey News Review on changes regarding the ORV ordinance at the state level and thanked Tony Matelski for providing the “unforked” peanut butter cookies today.

Motion by Commissioner Redmond, seconded by Commissioner Wallace, to adjourn to the call of the Chair. Meeting adjourned at 11:15 a.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson