

**CHEBOYGAN COUNTY BOARD OF COMMISSIONERS
FINANCE/BUSINESS MEETING
August 15, 2007**

The meeting was called to order in the Commissioners Room by Chairperson Linda Socha at 9:30 a.m.

Roll called and a quorum present.

PRESENT: Commissioners Socha, Makima, Redmond, Mushlock, Page, Wallace, and Bolinger

ABSENT: None

Commissioner Bolinger gave the invocation and Commissioner Wallace led the Pledge of Allegiance.

A request was made to remove Item D District Court Restructuring from the Consent Agenda and address it under New Business Item F.

Motion by Commissioner Redmond, seconded by Commissioner Bolinger, to approve the agenda with the above change. Motion carried with 7 yes, 0 no and 0 absent.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger, to approve the Consent Agenda consisting of the following items:

- A. Approve Minutes of July 10, 2007 Finance/Business Meeting
- B. Approve Monthly Finance Claims – Finance = \$70,136.78; Prepaids = \$716,753.59
- C. Budget Adjustments: Raise Revenues & Expenditures for \$100.00 Fund 101 Marine Division; Raise Revenues & Expenditures for \$37,641.00 Fund 588 Straits Regional Ride; Inter-budget Transfers – Friend of the Court – Payroll related
- D. ~~District Court Restructuring~~ *Moved to New Business Item F*
- E. Approve Amendment to 2007 Attorney Contract for Delinquency & Child Protection Proceedings – Add Attorney William Keogh
- F. Approve Investment Report
- G. Communications:
 - 1. Menominee County Resolution Supporting Senate Bills 410 and 411
 - 2. Schoolcraft County Resolution Regarding Proposed Closing of Michigan Prisons
 - 3. C.C.E. Board of Directors minutes of March 21, 2007
 - 4. Michigan Northern Counties Association minutes of June 18, 2007
 - 5. Health Board minutes of May 15, 2007
 - 6. North Country Community Mental Health Board minutes of June 21, 2007
 - 7. Cheboygan County Fair Board minutes of June 4, 2007 and July 2, 2007
 - 8. Cheboygan County Housing Commission minutes of January 17, 2007 and CDBG Housing Resource Fund Public Hearing minutes of January 25, 2007
 - 9. Cheboygan County Road Commission minutes of June 19, 2007, July 5, 2007 and July 16, 2007
 - 10. Cheboygan City Council minutes of June 26, 2007 and July 10, 2007
 - 11. Planning Commission minutes of June 20, 2007, July 10, 2007 and July 18, 2007
 - 12. ZBA minutes of June 27, 2007

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Chairperson Socha advised that any questions regarding the recycling program be addressed to Administrator Overton outside of the meeting.

CITIZENS COMMENTS – Sheriff Clarmont said the community garden, maintained by the inmates and jail administrator, has produced bushels of fresh produce for the Salvation Army, The Lord's Kitchen and the food pantry. He said Jail Administrator Deeter deserves thanks for his work on this project. Chairperson Socha said some of the produce should have been entered in the fair.

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Commissioner Mushlock said this is a worthwhile project both for the inmates and the community as well. Sheriff Clarmont said all of the seeds for the garden were donated by the Cheboygan Co-op and Blaskowski's Feed & Seed.

Clerk Tryban introduced Josh Workman, a worker from Straits Area Services. Josh's mother, Linda, works in the Clerk/Register's office. The Board welcomed Josh.

Grant Township Resident Glenn Kinkle distributed information on solid waste from Presque Isle County. He said questions could be directed to the Presque Isle County Clerk Sue Rhode. He said he hopes people look into this and ask questions.

FINANCE DIRECTOR'S REPORT – Finance Director Kari Kortz presented the revenue and expenditures report for the General Fund for the month ended June 30, 2007. She reported as of June 30, 2007 total revenue was nearly 4 million versus 4.5 million last year at that time; expenditures were 4.7 million compared to 4.4 million last year. She reviewed the Fund Balance quarterly report and Summary of General Fund Expenses by Category, which also is a quarterly report. She noted that 63% and 9.32% of the General Fund expenditures are for wages and fringes and supplies, respectively. Chairperson Socha thanked Ms. Kortz for the clear and concise reports.

COMMITTEE REPORTS

Commissioner Makima reported attending the Cheboygan City Council meeting also the DDA meeting regarding the proposed footbridge. He said a grant of 1.7 million would be used to construct the footbridge; and also reported that work is on going on the east side of the river on the waterlines.

Commissioner Redmond attended the Waterways meeting, Fair Board meeting, Northern Intergovernmental Planning meeting, a Benton Township meeting and a Straits Regional Ride meeting. He distributed a memo from Civil Counsel regarding the reduction of membership on the County Planning Commission.

Commissioner Page reported attending the NEMSCA meeting in Posen, a Mackinaw Senior Center Advisory meeting in Mackinaw City, Planning Commission meetings and unofficially attended the county fair and participated in the lawn mower race.

Commissioner Mushlock apologized for missing the August 1, 2007 Housing Commission meeting. She reported attending the Fair and running the daily raffle, with \$3,500 in prize money being awarded. She said half of the proceeds from the raffle go to the Junior Chiefs and for youth projects on the fairgrounds. While at the fair she talked to Steve Fitzner, a member of the Soil Conservation District Board, who told her that soil conservation has been cut from the state budget. She directed him to discuss this with the County Administrator and possible address this board regarding the effects.

Commissioner Bolinger said that soil conservation in this county is very important and should be considered. He reported attending the Forest and Walker Township meetings, two Pigeon River Advisory Council meetings; and also attended the NACO conference in Richmond, Virginia, with Administrator Overton. Among the things discussed at NACO were farm bill legislation, juvenile detention reform, meth labs, mental health diversion and preservation of local government. He noted that 73% of inmates today were in trouble as teenagers. He said through NACO prescription drug cards are available for counties. Administrator Overton said NACO sponsors a program in which county residents are issue cards for discounts at local pharmacies; more information will be forthcoming on these cards. Chairperson Socha said the Clerk received questions on this program from a county resident as the program has been recently instituted in Alpena County.

Commissioner Socha reported attending two Beaugrand Township meetings and a Hebron Township meeting. She said both townships held public hearings and approved the recycling agreement unanimously. She also attended two Planning Commission meetings and the NLEA Board meeting as well as the ground breaking ceremony for the 62 mile rail-trail from Gaylord to Mackinaw City, along with Administrator Overton, and reported when the work is complete there will be an official

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ribbon cutting. She also attended the CCE Office of Emergency Management meeting and reported that Jack Messer has replaced Mike Thompson at CCE 9-1-1 and Cheryl Beyer has been named to replace Jack and her position will be filled. She quoted the MDOT airport division report, "the airport looks very neat, well maintained....airport was recently mowed...turf was graded and seeded and markers installed...great job". She advised that a revised intergovernmental agreement for District #4 Health would be coming for approval. This agreement has minor changes, one of which would allow two alternates from each county and the alternate would be allowed voting privileges. She said she attended the 9-1-1 Funding meeting along with Administrator Overton and Commissioner Wallace. She said current 9-1-1 Funding legislation sunsets this year and commissioner should call or contact legislators on these bills. CCE Director Bob Bradley will be presenting the necessary resolutions probably in September.

OLD BUSINESS - None

NEW BUSINESS

Human Resource Director Tim Garey presented a MERS resolution for adopting Act No. 88. He explained The Reciprocal Retirement Act, **Act 88** of 1961, allows employees to combine years of service earned with one Michigan governmental unit (state or local) with years of service earned at another governmental unit to meet vesting requirements for a pension benefit. Act 88 is designed to help individuals who, during the course of their career, were employed at more than one government agency but never long enough to meet the pension requirements any employer. If the service time from each government agency is allowed to be added together, an employee may meet the vesting requirements to retire from all participating employers. Act 88 does not affect the amount of an individual's pension. It only helps an employee fulfill service time requirements to qualify for a retirement benefit. The governmental unit providing the retirement pension—either the current or previous employer—has to approve Act 88. Currently there are two County employees who could benefit if Act 88 is adopted. One individual previously worked for the State of Michigan; the other had been employed by a municipality. The Cheboygan County Road Commission and Alpena, Antrim, Charlevoix, Chippewa, and Leelanau Counties are Act 88 agencies.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger, to adopt the following resolution and authorize the Chairperson to sign:

RESOLUTION 07-016

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

MERS RESOLUTION FOR ADOPTING ACT NO. 88

BE IT RESOLVED, that the Board of Commissioners of the County of Cheboygan hereby elects to adopt the provisions of Act No. 88, Public Acts of 1961, as amended, and become a reciprocal unit under the Reciprocal Retirement Act; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be filed within ten (10) days from the date of this election with:

Michigan Department of State
Office of the Great Seal
7064 Crowner Boulevard
Lansing, Mi 48918

and

Municipal Employees' Retirement
System of Michigan
1134 Municipal Way
Lansing, MI 48917

A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented a Quit Claim Deed from the County of Cheboygan for property now owned by Straits Area Services for signature. He briefly explained this deed corrects the property description that was sold by the County in 1996.

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Motion by Commissioners Mushlock, seconded by Commissioner Redmond, to authorize the Chair to sign the Quit Claim Deed correcting title for property ultimately conveyed to Straits Area Services, Inc. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton presented the MDOT Project Authorization 2007-191/z4 as SRR Director Mike Couture was unable to be in attendance. The grant provides eight buses with funding of \$587,520 Federal, \$146,880 State, totaling \$734,400. Commissioner Redmond said this has been approved by the SRR Committee. Commissioner Page asked what happens to the old buses. Commissioner Redmond said they would be sold. Administrator Overton said SRR provides a vital, needed service in the county.

Motion by Commissioner Page, seconded by Commissioner Redmond, to approve the Straits Regional Ride MDOT Project Authorization Section 5309, Agreement No. 2007-191, Authorization No. Z4, Project No. 100682 and authorize the chairperson to sign. Commissioner Wallace said a private company would not be able to afford the purchase of buses so it the system really has to be run by a municipality. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

Sheriff Clarmont presented a proposal to purchase a transport van for use by the Sheriff Department. He explained the van would be used to transport inmates to MDOC Intake Facilities and for transportation of bodies for forensic autopsies ordered by the County Medical Examiner. The Sheriff reported that when comparing all costs involved in these types of transports, expenses would be cut by utilizing a transport van. Based on an expected 10 year life of the van, and using current transportation rates, the sheriff estimated a projected savings of \$92,880 over the 10 years. A copy of the entire report is on file in the County Clerk's office.

Motion by Commissioner Bolinger, seconded by Commissioner Mushlock, to approve the Sheriff Transportation Van, authorize the Sheriff to seek state bids for a new van with a not to exceed cost of \$27,000, and authorize the necessary budget adjustments with money from the general fund balance. Discussion held on part time person for transport purposes, state bid van, transportation to be effective the first of the year. Motion carried with 7 yes, 0 no and 0 absent.

Administrator Overton said the Cheboygan County Council on Aging gave a MDOT funded storage building to Straits Regional Ride upon the condition it be relocated. Straits Regional Ride applied for grant funding from the Federal Transit Administration and MDOT to erect the building for SRR use, and was awarded \$12,500.

Motion by Commissioner Makima, seconded by Commissioner Wallace, to approve the Straits Regional Ride MDOT Project Authorization, Agreement No. 2007-191, Authorization No. Z3, Project No. 77473A, Section 5311 Capital/Surface Transportation Program and authorize the chairperson to sign. Motion carried with 7 yes, 0 no and 0 absent.

Finance Director Kari Kortz presented a proposal prepared by 89th District Court Administrator Jodi Barrette to increase the hours of the District Court Probation Officer to 40 hours per week permanently and eliminate the part time position. The part time employee in the Probation Department resigned in December of 2006 and that position has not been filled. The additional cost of the 40 hour work week would be \$5,254.28, but the difference by eliminating the part time position would be a savings of \$14,300.72.

Motion by Commissioner Mushlock, seconded by Commissioner Redmond, to move the 89th District Court Probation Officer position to a 40 hour work week permanently, and eliminate the part time Probation Officer position. Chairperson Socha said this item was removed from the Consent Agenda at her request. A roll call vote was taken. Motion carried with 7 yes, 0 no and 0 absent.

CITIZENS COMMENTS – Nunda Township Supervisor John Moore advised that the Nunda Township Board voted down the recycling agreement.

Waverly Township Supervisor Tony Matelski thanked Administrator Overton for sending a letter to the State regarding the State Park closures.

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Vicki Wright of Straits Area Services thanked the Board for the interest shown in the SRR transportation system as SRR is used by Straits Area Services.

BOARD MEMBERS COMMENTS – Chairperson Socha said the next Committee of the Whole meeting will be held at the High School Auditorium in anticipation of the need for more room. She thanked Sheriff Clarmont’s staff for the rapid response this morning to the test run initiated by Commissioner Wallace.

Chairperson Socha said that an invitation to the Cheboygan Farm Bureau Annual Meeting was distributed to each commissioner.

Motion by Commissioner Mushlock, seconded by Commissioner Bolinger, to adjourn. Meeting adjourned at 10:55 a.m.

Mary Ellen Tryban
Cheboygan County Clerk/Register

Linda Socha
Chairperson