

North Central State Recreational Trailside Community Enhancement Project

Proposed Work Plan

This proposed work plan summarizes the activities anticipated under the *First-Steps Project* for the North Central State Recreational Trail Community. The project has two interrelated objectives: 1. to create a sustainable partnership of trail stakeholders and educate the trailside communities on profitable development options to enhance the economic vitality of trail communities and 2. to develop a best practices manual and trailside community asset map

1. Convene First Project Partner Meeting (Budget: \$500) Scheduled: September 2009

LIAA prepares for and convenes *Project Partner* meeting to verify the project's mission and goals, discuss potential challenges, establish a workable planning process and determine a reasonable project schedule. LIAA also discusses potential trail asset database development.

2. Convene Second Project Partner Meeting (Budget: \$100) Scheduled: October

LIAA prepares for and convenes *Project Partner* meeting to further discuss asset database and demonstrate application (i.e. training)

3. Convene Third Project Partner Meeting (Budget: \$500) Scheduled: December

LIAA prepares for and convenes *Project Partner* meeting to discuss results of best practices trail marketing research (including examples of other successful communities) and how they might apply to the greater community. LIAA also reviews progress of database development

5. Develop Preliminary Manual, Map and Website (Budget: \$3,000) Scheduled: Dec./Jan 2010

LIAA prepares a *preliminary* North Central State Trail Best Practices Manual, Asset Map and Website.

6. Convene Fourth Project Partner Meeting (Budget: \$500) Scheduled: February

LIAA prepares for and convenes *Project Partner* meeting to present and discuss the preliminary best practices manual, asset map and website.

7. Develop Final Manual, Map and Website (Budget: \$1,000) Scheduled: February/March

LIAA will compile all comments and suggestions on the preliminary manual, map and website and generate a *final* North Central State Trail Best Practices Manual, Asset Map and Website - providing both printed and digital copies to the Project Partners.

7. Convene Final Project Partner Meeting (Budget: \$500) Scheduled: March

LIAA prepares for and convenes *Project Partner* meeting to present the final best practices manual, asset map and website - providing both printed and digital copies to the Project Partners.

8. Local Jurisdictions and Organizations Adopt the Best Practices Manual