

CHEBOYGAN COUNTY PLANNING & ZONING DEPARTMENT

FEE SCHEDULE – REVISED AUGUST 13, 2007

ZONING APPLICATIONS

Category	Fee
Zoning	\$.04 per square foot (or \$30.00 whichever is greater)
Sign	\$30.00 / No charge for a nameplate

PLANNING COMMISSION APPLICATIONS

Category	Fee
Special Land Use	\$200.00
Special Use Permit Amendment	\$100.00
Site Plan Review	\$150.00
Site Plan Review Amendment	\$100.00
Rezoning	\$200.00
PUD Preliminary Plan	\$200.00
PUD Final Plan	\$100.00
Special Meeting – Planning Commission	\$825.00 + Application Fee

ZONING BOARD OF APPEALS APPLICATIONS

Category	Fee
Zoning Board of Appeals Applications / Other Authorized Review	\$100.00
Special Meeting – Zoning Board of Appeals	\$450.00 + Application Fee

SOIL & SEDIMENTATION / STORMWATER APPLICATIONS

Category	Fee
Residential Single family residence or up to one acre disturbed area	\$75.00
Residential Each additional acre or fraction thereof	\$50.00
Residential Addition / Garage / Pole Barn / Septic System / Shoreline Stabilization	\$50.00
Residential Permit extension / renewal / change	\$20.00
Residential Minor Projects	\$30.00
Commercial Up to One acre disturbed area	\$150.00
Commercial Each additional five acres or fraction thereof	\$100.00
Commercial Minor fee for no increase in impervious surface, less than 5,000sf of disturbed area	\$75.00
Commercial Permit extension / renewal / change	\$75.00

CHEBOYGAN COUNTY PLANNING & ZONING DEPARTMENT

FEE SCHEDULE – REVISED AUGUST 13, 2007

MISCELLANEOUS

Category	Fee
Zoning Ordinance# 200 – Book	\$25.00
Zoning Ordinance# 200 - CD	\$1.00
Comprehensive Land Use Plan – Book	\$45.00
Comprehensive Land Use Plan – CD	\$1.00
Future Land Use Map	\$15.00
Zoning Ordinance #200 & Comprehensive Plan	Free at www.cheboygancounty.net/planning

FREEDOM OF INFORMATION ACT REQUESTS

Category	Fee
Copies	\$0.10 per page (Price per copy is for each one-sided copy, whether it relates to multiple copies of the same page or to each page of a multiple page document.)
Mailing	Postage, insurance and other charges related to the shipment of material will be determined on an actual cost basis.
Electronic Records	Except for labor-related charges, records in electronic format that can be transmitted by e-mail will be provided at no cost.
Supplies	Fees for special formats will be based on supply- and processing-related costs to include: Photos processed/printed from a negative image; digital images (stored on a disk, memory stick or other software/hardware then downloaded on a disk without printing); storage disks (floppy, CD); or recordings (digital, cassette, video.)
Labor	No labor charges will be assessed for the first 30 minutes of records research, examination, and preparation. After 30 minutes, labor charges are based on the hourly wage of the lowest-paid employee capable of retrieving the information necessary to comply with the FOIA request. Labor charges are calculated at 15 minute increments and will include a department-wide average of 43% for fringes and benefits.
Special Fees	Special or unusual fees, applicable to a particular request must be identified separately. Examples include overtime and the departmental rate (including fringes) for staff to be present when a requestor opts to come on-site and inspect records.

When costs are expected to exceed \$50.00, a deposit of 50% of the estimated costs may be required. The full cost must be collected before delivery.